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13 September 1968

**MEMORANDUM FOR: Director of Training**

**THROUGH : Chief, Operations School**

**SUBJECT : Course Report, CS Records I, #3-69, and  
CS Records II, #2-69**

**Student Body**

1. Forty students, thirty-nine men and one woman, attended the course. One, [REDACTED] was absent from the practical exercise for medical reasons. Arrangements have been made for him to complete the course during the next week under individual instruction.

**Course Curriculum**

2. No changes were made in the curriculum, as such. However, the practical exercise in CS Records II was tried out in its updated version. (See below, paragraph 6)

**Course Conduct**

3. No changes were made in the conduct of the course. As usual when giving this consolidated Records to CSCTs, the class was held full-time. During the practical exercise the class was broken into two groups, one half at a time working on the exercise while the other half was being interviewed for desk assignments.

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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Instructors

25X1A9a 4. Mr. [REDACTED] gave the keynote speech. In his dual capacity  
25X1A as Chief [REDACTED] of CI Staff, as well as a senior member of the CS Records Committee, he was able to present a balanced view of the role of CS Records in fulfilling the mission of the Clandestine Services. He illustrated his points with specific reference to appropriate events in our operational history.

25X1A9a 5. Mr. [REDACTED] Chief of the South American branch of Central Reference Service, gave one of the best presentations which we have had from CRS. His depth of experience, his enthusiasm, and his rapport with the class were most unusual. He received more questions and provoked more discussions than almost any other guest speaker in this running of the course.

Chief Instructor's Comment

6. The practical exercise was reworked this summer, bringing it up from the original date of 1964 to January 1968. Sources which are no longer active were eliminated, files were searched for information which had accumulated since the problem was first written, and new documents were prepared and melded with the old. After a few minor difficulties in presenting the revised problem to group I of the students, we found that the updated problem appears to work as smoothly and effectively as the old.

7. This was a lively and effective group of students. They were attentive and alert during the first three days, when there is least student participation, and they did very good work on the practical exercise. They drew attention at once to various anomalies in the text of the revised documents, and helped considerably in shaking it down for future use. Ten of the students were either practising lawyers or trained in law, and six were history majors. Together they made a formidable body of researchers.

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8. A substantial number of the students had undertaken interim assignments, either at Headquarters or in the Field. Those who had served at Headquarters were already fairly acquainted with biographic research and contributed substantially to the class from their experience. However, several found occasion to comment that they could have done better during their assignments if they could have taken these courses first. Their comments bear out the opinions of earlier CSCTs, such as those who took CS Records II, #5-68, in May, who were almost unanimous in their feeling that basic subjects such as Records would be more appropriate at the start of their training than at its conclusion.

  
Chief Instructor

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**Attachments**

- A. Course Schedule
- B. Student Roster

**Distribution**

- Original - DTR
  - 1 - DDP/TRO
  - 1 - CI/TRCO
  - 1 - OTR/CTP
  - 1 - C/OS/TR
- 2 - Course Files
- 1 - Chrono

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# MISSING PAGE

Approved For Release 2001/04/09 : CIA-RDP78-05795A000100040010-1

ORIGINAL DOCUMENT MISSING PAGE(S):

ATTACHMENT (B)