

ATTN : Office of General Counsel
: Mr. [REDACTED]
Chief, [REDACTED]

26 June 1956

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Employment of Alien Personnel by [REDACTED]

REF : a. Foreign Employees Personnel Act of 1956

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b. Memorandum dated 9 March 1956 from [REDACTED] to [REDACTED]

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1. As it appears improbable that the referenced Act will be passed in the near future, [REDACTED] wishes to establish personnel procedures necessary to bring selected alien personnel employed abroad under the U. S. Civil Service Retirement System. It is proposed to do this by changing their temporary appointments to permanent appointments after three years of continuous service.

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2. However, [REDACTED] also wishes to continue its present policy of paying round trip transportation expenses for an alien employee and his dependents from the post of employment to his place of hire at the conclusion of a prescribed tour of duty for the purpose of taking leave provided he agrees to another tour of duty.

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3. The following employment documents are proposed by [REDACTED] (Samples attached.)

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a. "Notification of Personnel Action" - to be used for all actions affecting employment, i.e., appointment, transfer, promotions, terminations, etc.

b. Affidavit - "Striking Against the Federal Government."

c. Travel Agreement (Where applicable)

4. [REDACTED] particularly wishes to avoid any possibility that the proposed travel agreement can be legally interpreted as an employment contract. Your assistance will be greatly appreciated.

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cc: Chief, Fiscal Division ✓
Office of Director/Personnel

Attachments: 3

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