Director of Training   14 March 1960
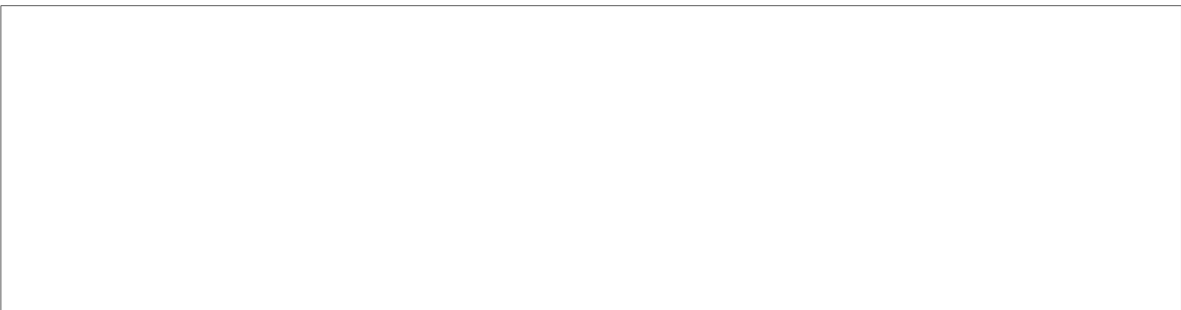
Chief, Assessment and Evaluation Staff, Office of Training

Summary of Activities Implementing the Recommendations of the IG
    Survey of the A&E Staff dated June 1959

STATINTL

STATINTL

25X1

25X1

25X1

    2. **Revision of** [   ] After a long series of negotiations
between OTR and the Office of Personnel, Mr. [   ] Deputy STATINTL
Director of Personnel, informed us that the personnel regulations STATINTL
[   ] are all being revised. Since they will include
more than just A&E policy, it will not be revised until the other
items covered in that regulation have been worked out. He anticipated
that the regulation may not appear for a number of months or perhaps
a year. However, the Director of Personnel is addressing a memorandum
to the DTR presumably this week stating the Office of Personnel
requirements for the use of Assessment and Evaluation services. From
these it is anticipated that we will be able to figure the amount of
staff time essential for supporting the Office of Personnel.

    3. **Increased Services to the DD/P.** The following additional
support has been assumed by the A&E Staff during the past year:

        a. SR/[   ]

            (1) Assessment of all candidates being considered for
the training programs [   ] It is estimated that   25X1
approximately 50 cases will be assessed per year.
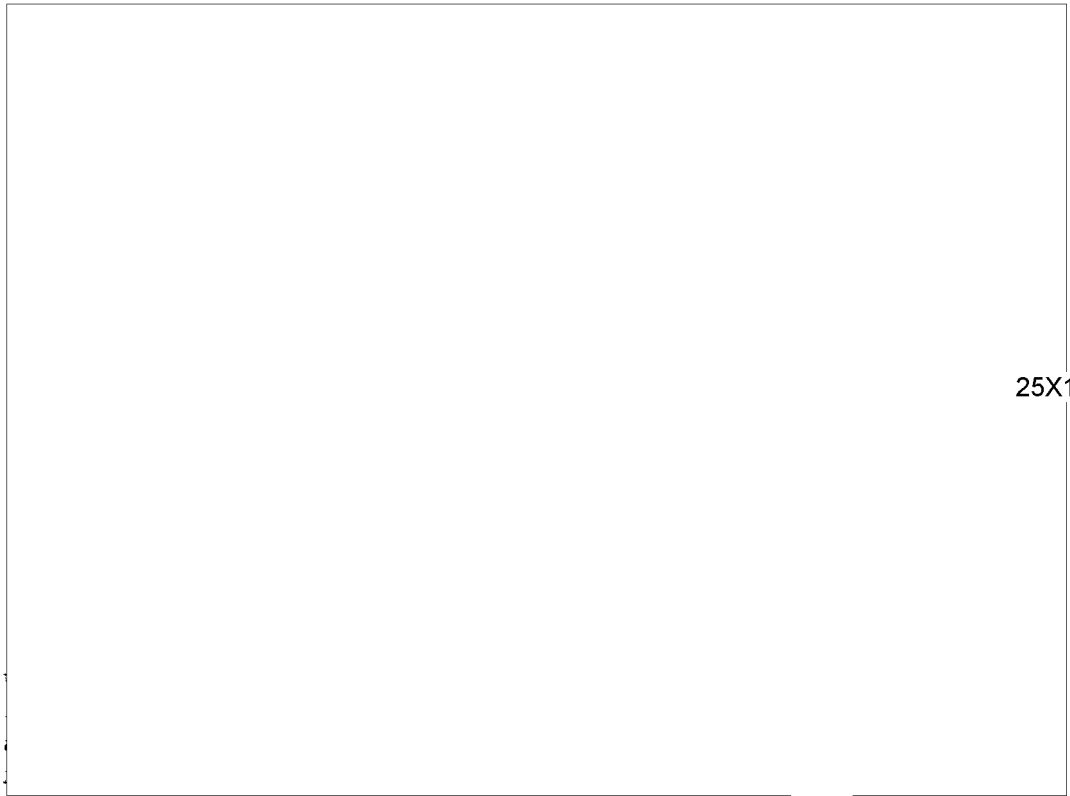
            (2) A&E Staff members support the training activities
of [ ] by advising instructors on field problems, training
evaluation and the handling of the individuals in the program.

25X1

25X1

25X1

25X1

25X1

    d. Assessment support has been requested for [   ]
special project.

A paper is being prepared by this committee summarizing their
recommendations to date. To what extent it might mean an increase
in activities of the A&E Staff is unknown.

4. **Liaison with Medical Staff.** Several conferences have been
held with the chief psychiatrist and his chief psychologist and the
the A&E Staff for the purpose of orienting each other on the activities
of their respective offices. There have been several continuing case
conferences between the psychiatric staff and this staff. Communications
has been good and there appears to be no reluctance to freely exchange
information on either cases or research being done.

    5. **Liaison with TSD** [   ] Weekly conferences are held
with [   ] which have resulted in a number of leads for
operational support being provided to the A&E Staff.

25X1

6. **Changes in the A&E Staff.**

    a. **Organizational.** Training Evaluation Branch has been disestablished. Two of the individuals have been transferred to other OTR offices in which they are now performing similar support roles to what they did when they were on the A&E Staff.

    b. **Research Activities.** The Research projects have been reduced greatly in number. At present the primary emphasis is placed upon converting the research activities for processing by the 501 Computer. There are at present only three people responsible for planning and analyzing research projects. There are five people in the Research Branch who will be surplus. Two of these have already been declared surplus and three will be surplus after 30 June 1961. It is not clear at this time what the ultimate research requirements of this staff will be and the converting of the data to the computer processes must be completed before a statement can be made in this regard. However, it is evident that a considerable reduction in research activities will have taken place by the time the decision is made.

    c. **Reduction in Staff.**

On board 1 July 1959   25X1
   Reductions
    Resignations   7
    Transfers within
           OTR   4
    Transfers to DD/I 1

           TOTAL
Additions
On board at present

    With the increased operational load and the increased work anticipated from the expansion of the JOT Program it would appear at this time that the TO will probably level off at around [ ] persons. The increase will be primarily in new assessment psychologists in the Assessment Branch. Since the IG Survey two assessment psychologists have been added. [ ]

                                25X9

                                25X1

    The above summary represents major changes which have taken place since the IG survey. However, no attempt has been made to itemize the progress made on all 12 recommendations made by the IG. It can be done in detail if it is desired.

                                25X1