

5010-104

UNITED STATES GOVERNMENT

Memorandum

CONFIDENTIAL

TO : Director of Training

DATE: 28 May 1965

FROM : Registrar, TR

SUBJECT: Weekly Activities Report No. 12  
24 - 28 May 1965

25 YEAR RE-REVIEW

I. SIGNIFICANT ITEMS

None

II. OTHERS

A. On 25 May I met with Mr. David Arnold, Director, Center for International Studies, Ohio University, at the Department of State. A memorandum dated 27 May 1965 regarding this subject is attached.

B. We have presently under development an addition to our Academic Library. In coordination with [redacted] we are setting up a Professional Reading Shelf for OTR use. This will include books and periodicals containing material of interest to the Training Officer and flyers on new literature, concepts, materiel and hardware of interest. [redacted] will administer this new service in addition to her continuing handling of the Academic Library and Counseling Service.

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C. We have had a request from American University concerning requirements for a fall off-campus program. Appropriate offices are presently being queried on their needs and desires. The next OTR Bulletin will carry an announcement of possible courses to be offered by George Washington University in the Off-Campus Program.

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D. Assistance of the Registrar Staff was sought by Mr. [redacted] O/Commo, in deciding upon Home Study or Correspondence Courses most suitable for meeting 8th and 9th grade general educational needs. In the late summer or early fall [redacted] accompanied by his family, will move into a two-year tour at [redacted]. One of his daughters will enter the 8th grade next year and [redacted] has been informed that suitable schooling beyond the 7th grade is not available where he will be located. Naturally, the parents hope that the child can keep step academically with her present peers and fit into the normal level for her age in the Fairfax Public School system when the family returns to this area. In addition to consulting with us [redacted] has visited the offices of the Calvert

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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24 - 28 May 1965

School in Baltimore and it is very likely that he will make use of the 8th grade course from that school for his daughter. However, because the Calvert School only goes through the 8th grade, he will probably use the High School Supervised Correspondence Study from the University of Nebraska for the 9th grade.

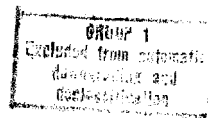
E. We recently received from the U. S. Civil Service Commission a tentative schedule of seminars to be offered in Fiscal Year 1966 at the Kings Point Executive Seminar Center, New York. In the same communication CSC requested that we report by 23 June 1965 the number of reservations the Agency desires for each scheduled session. We have transmitted pertinent information on this transaction to Senior Training Officers and have asked them to move as rapidly as possible in firming up the anticipated total needs of their directorates for the various seminars. 15 June '65 has been set as the due date for informing the Registrar/TR of the numbers of training spaces desired in specific Seminars at the Kings Point Center. (Relative to this program, I mentioned to you recently in a separate report that CSC has decided, because of economic considerations, to defer until September 1966 the opening of a second Executive Seminar Center on the West Coast.

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Attachmen: a/s

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SUBJECT: Meeting with Mr. David Arnold - Director, Center for International Studies, Ohio University

1. On 25 May I met at the Department of State with Mr. David Arnold, Director, Center for International Studies, Ohio University. The meeting was held in the offices of the Deputy Under Secretary for Administration, William J. Crockett, Department of State. It appears that under Mr. Crockett's direction, the Department is taking advantage of the changeover in the directorship of the Foreign Service Institute to once again examine how best to train the foreign service officer. Ohio University, for a variety of reasons, has been asked to make recommendations to the Department on this matter.

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2. Mr. Arnold was in town to talk with various agencies on how they train their personnel. His call to you was at the suggestion of [redacted] now at the Bureau of the Budget. In essence, Mr. Arnold wanted to know why the CIA training program was as good as it is reputed to be. I explained that whatever excellence was attributed to our training effort, was the result of a variety of things but mostly because of strong support from top management and the choice of a dynamic and knowledgeable Director of Training who, for the most part, had been given unusual autonomy and authority. He agreed that those agencies, where the training was less effective than ours, did not have these same things going for them. He was interested in a myriad of details pertaining to the subject; some of which I was able to give him, and some, because of the classification of the material, I was unable to discuss with him. He appeared pleased with our conversation and indicated that he would like to contact us again when he returns to Washington.

[redacted]

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