

5010-104
UNITED STATES GOVERNMENT

~~SECRET~~

Memorandum

CONFIDENTIAL

TO : Director of Training

DATE: 5 November 1965

FROM : Registrar/TR

SUBJECT: Weekly Activities Report No. 35
1 - 5 November 1965

25 YEAR RE-REVIEW

I. SIGNIFICANT ITEMS:

None

II. OTHER ITEMS:

A. At the request of [redacted] I attended a meeting with representatives of other DDS offices on 1 November to discuss the DDS input into the language policy working group. The main activity of the session was a discussion of a paper (attached) prepared by [redacted] setting forth some of the ideas for an Agency Language Policy. [redacted] is soliciting further ideas along the lines outlined in this paper. I have discussed this generally with [redacted] sits on the working group where I believe the bulk of OTR input can be made.

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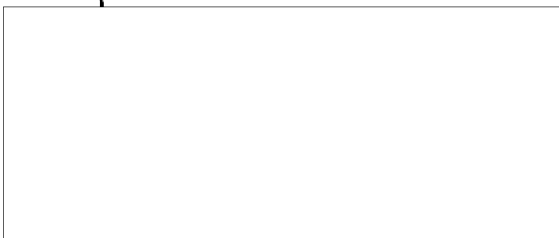
B. [redacted] and I met with [redacted] of George Washington University for the purpose of planning our Spring Off-Campus Program. In addition to the standard offerings of History, Political Science, Geography, English, Economics and ADP, we are considering introducing several non-credit courses on such subjects as Investments, Building or Buying a House, Art and the Theater. These would be inexpensive courses - \$15.00 to \$20.00 and something in which Agency personnel might well have a personal interest. We shall explore this thoroughly, especially with the Employees Activities Branch who might have some other suggestions for us. We have tentatively arranged with [redacted] to have registration on the 20th and 21st of January, with Spring Semester classes to begin on 31 January. Further arrangements will be made with American University.

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C. Project HELPFUL nominations have been forwarded to the Commandant, Defense Intelligence School. We have submitted 35 names as principals and 13 names as alternates. The grade structure breakdown is as follows:

B



Excluded from automatic downgrading and declassification

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1 - 5 November 1965

GS-18	--	1
17	--	6
16	--	10
15	--	8
14	--	8
13	--	2

The alternates include:

16	--	3
15	--	8
14	--	2

We hope by 10 November to know whether or not there will be space for our alternates. This depends on how interested the Joint Chiefs of Staff are at picking up the fifteen slots allocated to them. There seems to be sufficient interest to warrant another Project HELPFUL in May, as proposed by DIA.

D. During this reporting period [redacted] was briefed on the Organization of OTR. (Omitted from last week's report was the fact that [redacted], newly assigned to the Ops School, was briefed on the OTR Organization Mission and Functions.

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III. PERSONNEL ITEM:

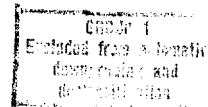
We are pleased to have [redacted] back with us after a prolonged absence for medical reasons. She appears to be in good health and already has picked up the work which during her absence was so well handled by other members of the Registrar Staff.

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Attachments:



5010-104

UNITED STATES GOVERNMENT

Memorandum

TO : Chief, Registrar Staff/TR

DATE: 5 November 1965

FROM : Chief, AIB/RS/TR

SUBJECT: Weekly Activities Report No. 35
1 - 5 November 1965

I. SIGNIFICANT ITEMS

None

II. OTHERS

A. [] C/OS/OTR, has been assured that AIB will make provision for a maximum of six [] employees to attend the Introduction to Intelligence course beginning 22 November. (Assurance was in response to DDP/TRO's such inquiry to C/OS/TR.) The class is already over-subscribed but we have made arrangements to take care of [] recent applicants on standby. 25X1

B. [] inquiry about after-hours language training for a few [] employees was discussed with [] LAS, [] says he can arrange for the courses and that he will fit other applicants from WE and FE into the same classes. For record purposes, the courses will in no way be identified with the now-suspended VLTP; they will be referred to as 'special' courses. 25X1

C. The names of the four Career Trainees who are to attend the [] course out West from 29 November to 23 December have been given to [] who is serving as case officer. [] is planning to put six of its own people in the course, possibly a seventh. Bob wants to keep the limit to eleven since there are only two instructors. The information that ETB will need to assist in completing arrangements for the CTs to attend will be made available as soon as possible. [] C/SS/TR, has verbally approved the expenditure of funds for the CTs participation. 25X1

SUBJECT: Weekly Activities Report No. 35 (cont)

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D. CS Review Course is heavily oversubscribed. Registration is up to 36. [redacted] C/HT/OS, has reviewed all applications. At present we have put non-CSers (6) on standby. The plan is to keep final enrollment to 32. 25X1

E. Two Special Bulletins for Headquarters Operations Training were published: [redacted] to announce another running of the [redacted] course and [redacted] to announce the new OTR [redacted] course. The text of the OIC had the approval of DDTR, DTR, DDP/TRO and of the CI Staff. 25X1 25X1 25X1

F. A&E/OMS, in the person of [redacted] reports that the format of the foreign language aptitude test is going to be changed. Apparently, to continue to give the test as in the past A&E will have to procure about \$3000 worth of new equipment. [redacted] C/A&E, and [redacted] C/LTS have discussed this. Their decision is to give only the artificial language test which takes about an hour to complete and which will be given Tuesday and Thursday at 1 p.m. in a basement room at 16th Street. 25X1 25X1

We have agreed to inform Training Officers: We will use the Bulletin as the medium of announcement but will obtain prepublication approval of the text from [redacted] and A&E. 25X1

III. PERSONNEL

[redacted] resignation becomes effective today, Friday, 5 November. Pat has completed the series of required exit interviews, one of which led her to the Out-Placement Branch, OP, through which she obtained leads for three interviews for employment in private industry. She apparently did not expect the OP leads though she is pleased to have been given such attention. 25X1



Attachment: Weekly attendance figures

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