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To: All School and Staff Chiefs

Approved For Release 2000/08/21 : CIA-RDP78-06202A000200020024-3

Fr: DTR

OTR STAFF MEETING -- 23 June 1966 (chaired by DDTR)

1. Quality Step Increase - [REDACTED] was presented a QSI. 25X1A

2. DDS Staff Meeting

a. Programmed Learning. [REDACTED] made a presentation on his recent visit to the University of Michigan where he attended a workshop on programmed learning. 25X1A

b. Critical Path Method. [REDACTED] described use of PERT and CPM (Critical Path Method) in planning construction of the new Printing Services Building. 25X1A

c. Appointment of new DCI. Mention was made of this at both staff meetings. It is expected that Helms will be confirmed by the Senate next week. No one knows who the DDCI will be.

d. Recruitment. We apparently are in good shape in CT and clerical recruitment.

e. Personnel Requirements. We will be getting a paper from the D/Pers on this. Requirements for personnel have been established for each component, and all activities are to be planned on the basis of these figures. If there is to be any change, the BOB must concur.

f. Preparation of Correspondence. Correspondence prepared for the DDCI, DCI level must be correct in substance and form.

g. Potential Flaps. Reminder of need for early warning on potential flaps.

3. DDP Staff Meeting

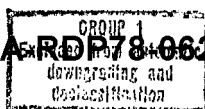
a. Visit to Special Warfare Center/Ft. Bragg. Admiral Raborn will visit Fort Bragg 28 June. He is taking 12-15 Agency officers with him.

b. NIS Seminar. FitzGerald has received several negative reactions to this Seminar and thinks this course is of questionable value to CS officers.

25X1A OTR and [REDACTED] to make a study of the syllabus of the NIS, and make some recommendations about our participation in the NIS.

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c. 303 Committee. Committee criticized for constantly postponing matters that ought to be discussed. [REDACTED] would like to make a practice of inviting case officers to the Committee meetings.

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4. DDTR Absence. DDTR is leaving Friday morning for one month of external training in PPB. [REDACTED] to sit in for him.

5. Two-Year CT Program. This was disapproved by Colonel White. We are seeking clarification from D/PPB.

6. External Training. Registrar would like from each School and Staff an estimate of external training requirements for FY 1968.

7. Criteria for Clerical Promotions. These have been discussed by Clerical Promotion Panel and a draft OTR notice will be recirculated to all Schools and Staffs.

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