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DD/S 66-0965

17 FEB 6.5

MEMORANDUM FOR: Director of Communications

Director of Finance Director of Logistics

Director of Medical Services

Director of Personnel
Director of Security
Director of Training

SUBJECT

: DD/5 Staff Meetings

- 1. This memorandum is to advise that due to the holiday a Dis/S Staff Meeting is not planned during the week of 21 February 1966.
- 2. The next scheduled DD/S Staff Meeting will be at 10:30 a.m. on Tuesday, I March. You are requested to meet in Room 1E78, Head-quarters Building, where there will be a viewing of the film on Gemini 6 and 7 Flights, after which the meeting will adjourn to the DD/S Conference Room in 7D34.
- 3. It is requested that any agenda items be forwarded to the undersigned by noon on 28 February.

25X1A

Executive Officer to the Deputy Director for Support

cc: Ceneral Counsel

DD/I

EO-DD/S&T SSA-DD/S

