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	Office of Training Report for the Week of (				- 1
FROM:	Acting Director of Training 1026 Chamber of Commerce Bldg.			EXILM510N 3245	DATE 16 March 1972
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16 March 1972

MEMORANDUM FOR: Deputy Director for Support SUBJECT : Office of Training Report for the Week of 6-10 March

1. Courses

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a. We were asked by the DDP Training Officer on 7 March to withdraw DDP/SB, from the Senior Seminar. The withdrawal brought

the total number of participants down to 20.

b. The Orientation for Overseas seems to have gained impetus following a memorandum, dated 10 January 1972, from **Sector 10** to all CS Division25X1A and Staff Chiefs reminding them of their responsibility for ensuring proper indoctrination of dependents going overseas. The 7-8 March Orientation had an enrollment of 26, and 42 are already registered for the 4-5 April class.

c. The five-day, China Familiarization course was conducted from 6-10 March with 21 students. 25X1A returned from a three-year tour participated in this course. 25X1A

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d. During the BOC's first live exercise **sector** four trainees ba@5X1A their agent/instructor meetings video taped. The resulting critiques were considered to be excellent. We intend to use this technique throughout the remainder of the course.

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e. A one-week course and the started on 6 March and 1A with seven trainers from the US Secret Service.

f. Charles Freeman, the Secretary of State's interpreter during the recent Peking talks, brisfed the Language School staff and guests from OTR and FE Division on some of the linguistic problems he encountered. For example, the Chinese spoken and taught at FSI's Taichung school is much more formal than that spoken on the mainland, and the difficulties in vocabulary and speech patterns at times caused difficulty in communication. He told the group that there is some chance that an exchange of teaching materials will be initiated between the FSI and its equivalent in the People's Republic of China.

g. Although we have no current plans for training dependents in languages other than French and Spanish, we did start a part-time class in Indonesian for

25X1A

because of availability of an instruction 1A

h. Publicity generated by the activities of the Language Development Committee and distribution of <u>Language Highlights</u> has resulted in an increase in the number of requests to the Language School library for language materials made; e.g., loaning of cassettes has tripled in the last six months.

i. After a six-month hiatus Arabic training resumed this week with two students from the AF Division.

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25X1A j. After consulting with second we have agreed to go ahead with the proposed training program in Records Management. The first course in the program is tentatively scheduled to be offered in the fall of this year.

2. Notes



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## 3. Other Activities

a. Preparatory arrangements have been made with Joseph McCullen, Jr.,
Executive Director of the President's Commission on Personnel Interchange,
for the visit of 25 members of the Executive Interchange Program to Headquarters
on 28 March. The Deputy Directors selected the following to participate in the
briefing and panel: Harry Fisher, DDS; DDI; DDI; 25X1A
CS; and Dave Brandwein, DDS&T.

25X1A b. On Monday, 6 March, spent two hours with Mrs. William J. Donovan. Mrs. Donovan willingly answered all Tom's questions about the personal characteristics and daily routine of General Donovan. She said that Herbert Hoover's failure to appoint him Attorney General was the greatest disappointment in his life, and next to this was the abrupt dissolution of OSS.

4. Guest Speakers

Attached is a list of high-level guests who will participate in OTR's programs to be conducted during the week beginning 19 March.

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Att.



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