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22 JUL 1971

SUBJECT: Requests for Agency Officials as Guest Speakers

Early this year the OTR's curriculum Council recommended and the DTR approved the centralization of all OTR guest speaker activity and the assignment of a senior officer to a newly created position of Guest Speaker Coordinator. Guidelines for the new position were provided by the Council and a system was implemented for the use, reporting, and coordination of guest speakers, both Agency and external, in OTR conducted courses and programs.

In implementing the responsibilities of the OTR Guest Speaker Coordinator, questions and problems of Agency personnel speaking to other government and non-government groups and the DTR's responsibilities under [REDACTED] 25X1A came to the forefront. A study was initiated to determine the nature and magnitude of the Agency's efforts in providing guest speakers for presentations at facilities operated by other government agencies and to non-government groups. Results of the still incomplete study reveal that:

- (1) Presently, the Agency has no central point for reporting or keeping records on this matter. Therefore, the Agency does not have comprehensive information on the size of its efforts to provide guest speakers to outside organizations. It does not have complete knowledge of who is going where to speak on what subject. None of the Directorates have a complete

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(2) Agency guest speakers gave over 600 presentations to outside organizations during FY '71. We will not be able to establish the exact total because of the situation described in (1) above, but we estimate that the total would not be over 700 presentations.

(3) A very large proportion of the Agency's guest speaker effort is in support of training facilities operated by members of the Intelligence Community. Within the Community, the largest effort is in support of the Defense Intelligence School, where during FY '71 Agency personnel gave over 200 presentations. Nineteen government training facilities have been identified where Agency personnel gave presentations in FY '71.

(4) There has been only limited compliance with the provisions of [redacted] Except where OTR has a full-time representative assigned to the facility (National Interdepartmental Seminar, Defense Intelligence School, JFKCENMA at Fort Bragg), the majority of guest speaker invitations are sent directly to individuals in the Agency from contacts in the requesting organization. They are not forwarded to the DTR or recorded.

There has been at least one recent instance when <sup>the</sup> an Agency Official was unable to accept a personal invitation to speak <sup>request a</sup> and no alternate speaker was made available. Consequently,

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*What about the Naval War College & Mar'ine Corps College?*

*at the Armed Forces Staff College*

the Agency was conspicuous by its cancellation and absence from the program in which other members of the Community participated. ~~In this instance, there were a number of Agency Officials qualified to give a presentation.~~

Col. White called DDTR on 22 June 1971

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Col. W.: Re a request for [REDACTED] to go to FEI tomorrow to participate in a seminar on international affairs. He just says he has been invited to do this. Supposed to describe the ways in which CIA supports the National Security Council machinery. He would be fine to talk about national estimates but it is only a part and really not too big a part. Thought it might be better to send someone else. Do you know how he was invited?

DDTR called Col. White on 22 June 1971

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DDTR: [REDACTED] was invited directly by letter. He was a graduate of FEI. [REDACTED] mentioned it to DTR on 14 June and it was in fact a fate accomplie since the guy had the letter asking him to come down. This whole problem is a can of worms. What we are going to have to do is to get letters to these places saying if you are going to invite anyone let us have a copy. Col. W: Think we should say write to the DTR if you want somebody. We want to send out speakers that are qualified.

DDTR: We have a central coordinator for all guest speakers, we are trying to make progress.

Col. W: Think would be a good idea to draft up a letter to all these people and say if you want a speaker this is what you do and why we want them to do it this way, but if they have a particular person in mind might suggest. Maybe we ought to put out a notice of some kind within the Agency.

I am willing to sign some memorandum. I will call [REDACTED] about someone besides [REDACTED]

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Colonel White called again on 22 June 1971

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Col. W: Talked to [REDACTED] and then to [REDACTED] Paul Walsh, ADDI, is going down this evening to attend a dinner where [REDACTED] will be the speaker and then he goes on at 0830 in the morning. I also spoke with Gordon Stewart.

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DDTR advised ADDS of the above on 22 June 1971. ADDS said that we ought to write to the people that call on us and ought to have an internal directive that says no speaker can go on his own. We might go back for a while and ask who has spoken on what or ask the Deputies to make a list of 2 or 3 people who are qualified.

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**Remarks:**  
 A summary of OTR's efforts on the Guest Speaker problems.  
*RW.*

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