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21 May 1971

MEMORANDUM FOR: Director of Training

SUBJECT: Weekly Activities Report No. 20
17 - 21 May 1971

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25X1A9a

1. We supplied [redacted] Associate General Counsel, with information pertaining to the title rights of doctoral dissertations written at graduate schools. His specific interest was Princeton's Woodrow Wilson School.

2. During this reporting period, administrative briefings were given to: 25X1A9a

a. [redacted] who will attend the Management Program for Executives in Scientific and Engineering Organizations, USDA Graduate School. The program is given in three phases; the first and third phases are held in Washington; the second phase involves travel to Virginia Beach.

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b. [redacted] FE, who will take 135 hours of [redacted] language training at Berlitz. Mr. [redacted] will be assigned [redacted] in August 1971. Total cost of this training will be \$1,332.50.

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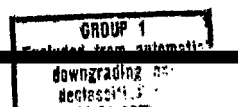
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c. [redacted], for attendance at the Rochester Institute of Technology's accelerated eight-week summer course in Photographic Science. Estimated cost of this eight week program is \$2,500.

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d. [redacted], in connection with sponsorship for a full year of graduate study in photo science at Rochester Institute of Technology. His program commences in June.

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3. [redacted] currently one of the Agency's students at the Air War College in Montgomery, Alabama, would like to see an Agency Faculty Representative in residence at the College next year. In a call to this office, [redacted] asked if that possibility had been explored and alerted us to the fact that a letter inviting such a representative might be forthcoming soon from the AWC Commandant to Mr. Helms.

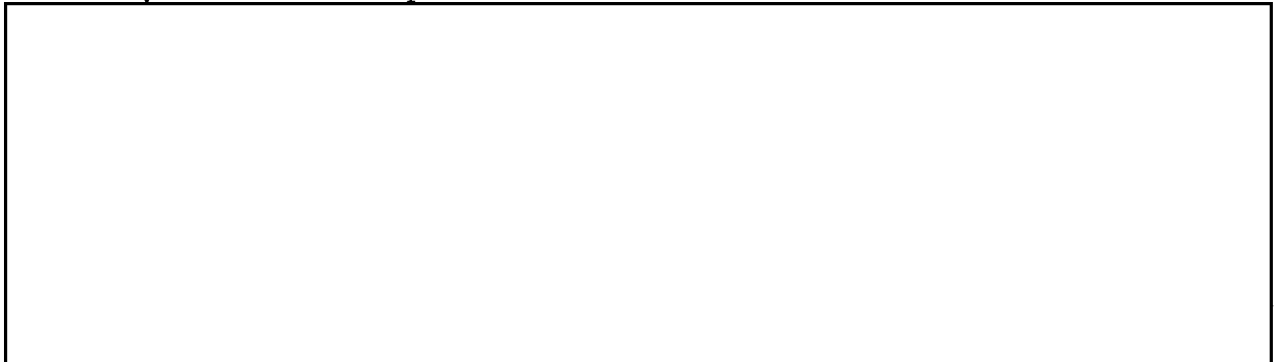
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4. We have been advised by one of the IBM Account Representatives that Data Processing for Intelligence Community Executives will be held this summer in Poughkeepsie, New York. There will be two runnings, 28 June - 2 July and 16 August - 20 August; we have three spaces in each running. Prerequisite is GS-15 and above. IBM is anxious to have our nominees as soon as possible.

5. We have been advised by the Civil Service Commission that the Agency's four candidates for the 1971-72 Education for Public Management program (formerly Career Education Awards) have been accepted. Our candidates and their

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7. The Film Production Branch is videotaping portions of the Chiefs of Station Seminar.

8. [redacted] spent Monday, 17 May at [redacted] working on two courses of instruction being developed using the systems approach.

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9. Don also gave several hours of assistance and guidance to [redacted] in her use of Student Responding Units on an experimental basis in Clerical Orientation training. [redacted] requested that videotapes be made of her future use of SRU's in order that the tapes can be used to evaluate her presentation, similar to the use made of videotapes in the Instructor Training Workshop.

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10. On 19 May Mr. [redacted]
[redacted] gave a demonstration of the [redacted]
student response system to ten representatives from various
Schools within the Office of Training.

It became obvious that the flexibility of this system
minimizes instructor "bookkeeping" chores, allowing more
time for teaching, making it very adaptable to the majority of
OTR "group-paced" training courses. Prices range from
\$13,600 for a 30-student system to \$17,200 for a 60-student
system.

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11. A dry run of the set up for the DCI's State of the Agency
talk in June will be done on 28 May. [redacted] is setting up
additional lights to improve the film quality.

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Chief

Instructional Support Staff

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