

**CONFIDENTIAL**

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1. Pursuant to a recommendation of the Long Range Planning Committee the DCI Ex. Dir./Compt. DDS Agency has established an Instructional Systems Task Force (ISTF) to investigate new techniques of instruction and to evaluate existing methods in the hope that more efficient means may be found to meet the ever increasing and complex training requirements of the Agency.

2. The ISTF will determine the state-of-the-art in such media as Programmed Learning, Programmed Instruction, the "teaching machine," Computer Aid to Instruction and recent developments in the Visual, Graphics & Display areas. It will then make recommendations as to the feasibility of applying such techniques to the training requirements of the Agency.

3. Concurrent with its study of the state-of-the-art the ISTF will attempt to evaluate and validate Programmed Instruction currently used by OTR and, on request, perform the same service for other components of the Agency which are using or wish to experiment with these media of instruction.

4. Initially the ISTF will be composed of but not limited to teams from OTR/DDS and ORD/DDS&T under the chairmanship of [REDACTED]

5. Inquiries may be directed to: [REDACTED], Chairman ISTF, Room 514, 1000 North Glebe Road, Extension 2244 or to [REDACTED]

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