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TJK 1323

DD/S 64-3182

10 JUN 1964

MEMORANDUM FOR: Director of Communications  
Director of Finance  
Director of Logistics  
Director of Personnel  
Director of Security  
Director of Training  
Chief, Medical Staff

SUBJECT : Reorientation in Supervisory Responsibilities,  
9 June 1964

1. The 9 June 1964 presentation of Reorientation in Supervisory Responsibilities was the last of the current series for supervisors in the DD/S area. Similar programs are being developed by the Office of Training for supervisors of the other Directorates.

2. It is requested that several of your people who attended the 9 June program prepare comments for the guidance of OTR in planning future presentations. These comments should include opinions on the substance of the talks and on the program as a whole. Suggestions for changes, additions or deletions will be welcome.

3. These comments are to be sent to the Director of Training no later than 18 June.

FOIAb3b

[Redacted Signature Box]

L. K. White  
Deputy Director  
for Support

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

*Unclassified*

NO CHANGE  
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