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19 MAY 1966

**MEMORANDUM FOR:** Executive Director-Comptroller  
Deputy Director for Intelligence  
Deputy Director for Plans  
Deputy Director for Science & Technology  
Deputy Director for Support

**THROUGH:** Members, Training Selection Board

**SUBJECT:** Selection of Agency Nominees for Senior Officer  
Schools, 1967-68 Sessions

1. Nominations of CIA representatives to attend the 1967-68 sessions of the Senior Defense Colleges, the Senior Seminar in Foreign Policy, and the Advanced Management Program at Harvard University will be considered by the Training Selection Board in August 1966, and candidates and alternates will then be recommended to the Deputy Director of Central Intelligence for final approval. To accomplish this selection action on schedule, I would appreciate it if you will forward the names of your candidates for these Schools to the Training Selection Board by 29 July 1966.

2. As you know, the quotas are filled on an Agency-wide basis so you may nominate as many candidates as you wish for each of the Schools. In listing nominations for each School, please rank your candidates in preferential order. If you nominate the same individual for more than one School, it will be helpful if you indicate your order of preference of Schools for that individual.

3. In submitting your nominations, you should include a career plan and a current biographic profile (both in six copies) for each candidate. The plan should provide information pertaining to the assignment planned for each nominee upon completion of the course proposed for him and should also indicate how the recommended training will make the individual a more effective employee of the Agency.

4. As noted above, please send your nominations to my office on or before 29 July 1966. The Executive Secretary of the Training Selection Board (ext. 2193) will gladly furnish descriptive information or answer any specific questions you may have concerning the Senior Officer Schools.

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R/TR/TSB/ [redacted] :jh (18 May 66)

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1 - Approved For Release 2000/09/11 : CIA-RDP78-06367A000100260028-2

**JOHN RICHARDSON**

John Richardson

Chairman

Training Selection Board

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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