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DECLASSIFICATION REVIEW BY NIMA /
DoD

26 June 1964

MEMORANDUM FOR: The Record

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SUBJECT: Installation of [redacted] Plotter

25 June 1964 - Meeting Attended by Following Persons:

25X1A

[redacted]

(1)

1. A meeting was called to review and approve engineering drawings prepared by Region 3, C&D, (2) to discuss the feasibility of having the Agency procure some of the installation components rather than GSA in order to save time and, (3) the possibility of justification for negotiated contract.

2. A discussion was held. The present design embodies the high pressure concept. In order to resolve the confusion as to whether it should be high pressure or low pressure, the drawings will be forwarded to [redacted] on Monday for their review and approval prior to commencing the installation work. [redacted] of GSA maintains that he understood [redacted] to specify high-pressure cooling air; but [redacted] subsequently stated that he believed Mr. [redacted] must have misunderstood him, that low pressure air as originally contemplated would suffice.) [redacted] approved the diameter of the holes to be cored through the floor of [redacted] to accommodate the air ducts for the plotter and stipulated, further, once the installation of this duct work had begun the work could not be stopped until the area had been filled in completely with concrete.

4. Regarding the cost of this installation, [redacted] stated that it now appears the total installation cost might run as high as \$30,000 to \$33,000. The estimate given originally by [redacted] of Region 3 had been \$20,000. There have not been any changes made in the installation concept which would account for this increase.

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5. [redacted] of GSA raised the question of whether or not the Agency could submit to GSA a justification which would permit them to negotiate the contract for this work. It was estimated that as much as six weeks in time might be saved by this approach. [redacted] felt preparing such a justification would be no problem. Further discussion brought up the possibility that this contract might be handled as a change order to the basic alteration contract which has been awarded to [redacted] Construction Company of Alexandria for the partitioning and associated work on the first, second, third, and sixth floors. Mr. [redacted] of GSA thought there was a very good chance of following through on this approach.

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6. [redacted] of GSA is going to check into the availability and lead time required for the procurement of certain key components for the installation, the object being to determine whether the purchase of these items could be done more quickly by the Agency, by GSA, or by the eventual contractor.

7. In discussing the target date for completing the installation of the plotter, it was concluded that the completion of the installation cannot be expected anytime sooner than 60 days after the award of contract, which would appear to move the target date back from the first of August to somewhere around the first of October. This information will be passed on to the IPD.

25X1A

25X1A

8. [redacted] role as the Agency's engineering coordinator on this project was re-emphasized, [redacted] agreed that he understood that he was to monitor all engineering aspects of this job. In turn, NPIC will work through him in its dealings with GSA on engineering matters.

9. At the conclusion of the meeting, the plan of action shaped up like this.

a. GSA, Region 3, C&D, [redacted] will submit installation drawings on Monday to [redacted] for review and approval.

b. Region 3 will prepare a revised, firm cost estimate and notify us through [redacted] of RECD/OL.

c. Region 3 will notify us through [redacted] of its findings regarding availability, cost, and lead time of key mechanical components. If these items are not readily available, it may be necessary for the Agency to issue a DOD priority in order to reduce the lead time.

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25X1A

d. Messrs. [REDACTED] will together explore the possibility of handling the installation work by means of a change order to the [REDACTED] Company contract. (If this can be done, a justification for negotiation of this contract would not be required).

25X1A

25X1A

[REDACTED]
Chief, Building Services Section, LB/SS

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