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Declass Review by NGA.

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MEMORANDUM FOR THE RECORD

SUBJECT: Proposed Rental of a Univac Machine Under Terms of the GSA Schedule

The teletype of November 29, 1961 from was discussed with Chief of the Purchase Branch, Procurement Division, OL, on November 30, 1961 in view of the difficulties anticipated by in a purchase under the GSA Schedule. explained that placing an order for equipment or services under the GSA Schedule, as distinguished from making a construction contract through GSA, does not mean that the order must pass through GSA channels or personnel. The Schedule, in the case of materials and services, is simply a basic agreement with the contractor as to prices and the fundamentals of sale which are to apply to all Government procurement. But each agency of the Government makes its own separate contract and works out its own particular arrangements with the contractor. The individual contract incorporates the basic agreements set out in the Schedule but is otherwise strictly the affair of the individual agency. does not see the contract or take any part in its administration. As regards the Schedule provisions themselves, there is nothing, as far as knew, to require that the details of the intended use of the equipment be worked out to any given extent before use is started, nor are there any rigid requirements as to pre-established programs, test periods, maintenance or training courses which, as far as could be determined, would interfer with the rental arrangements which NPIC wants to make.

2. Under the circumstances, the recommended course is that NPIC proceed with arrangements to rent the 490 machine under the Schedule. Every agency of the Government is required to purchase through the Schedule unless good reasons to do otherwise are established. When the special features of this particular rental agreement, as now set forth in the proposed request for a Letter of Intent, are tentatively approved, we probably should discuss them in detail with the local

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representative ofbefore they are actually issued in letter of intent form. In this way we can eliminate any remaining doubt as to the practicability of our use of the Schedule.

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