

**SECRET**

DD/S&T-2468-63

18 December 1963

MEMORANDUM FOR: Executive and Administrative Officers

SUBJECT : Senior Awards and Training Programs

1. The following information is submitted in accordance with the discussion held at the Executive Officer's Staff Meeting of 17 December 1963. In the course of your personnel reviews, it may help you in briefing your AD's with regard to the identification of potential candidates to represent the Directorate for Science and Technology. I'll be glad to provide any additional information you may wish.

Senior Service Schools

Your Training Officers will have full information on the following list of Senior Service Schools, including general criteria for selection, however, two essential points should be remembered in considering future possible nominees:

- A. The DDCI, who passes on all finally recommended candidates, expects Agency representatives to the Senior Schools to be top-notch ambassadors of the organization.
- B. In making final selection of CIA's representatives to the schools, heavy consideration will be given to the advantages which will accrue to the Agency from sending its representatives and there should, therefore, be an affinity between the curriculum and the employee's planned professional development.

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

**SECRET**

**SECRET**

**SUBJECT: Senior Awards and Training Programs**

National War College  
Industrial College of the Armed Forces  
Armed Forces Staff College  
Air War College  
Army War College  
Naval War College  
Advanced Management Program, Harvard University

Mid-Career Training Program

There is no fixed number of courses to be offered in a given year. The DD/S&T has already submitted its nominations for the next course to commence 15 January 1964. Great interest has been generated in the Mid-Career Training Course, not only throughout the Agency, but significantly in top management echelons and by senior officials who have contributed to the course, including the Deputy Director (Science and Technology). Again, Training Officers will provide criteria for selection. Normally, the GS-13 level is the one which should provide the most nominations.

Significant Federal Awards

Each year the Agency is requested to nominate candidates for a certain number of Federal Awards. There has, in the past, been problems involving security in specifying the reasons for our nomination of particular candidates. Nevertheless, the Director has expressed an interest in identifying suitable candidates. The following are some of these awards:

National Civil Service League Award. This is a top award. Training Officers have full information about it. To date, three Agency officials have won the award; Lyman Kirkpatrick, Sherman Kent, and Arthur Lundahl.

Arthur S. Fleming Award. This is a senior award, although not on the level of the National Civil Service League Award. I do not believe any Agency representative has yet been given this award, again due to possible security handicaps in specifying the nature of duties that would justify receipt of such recognition.

**SIGNED**

  
Career Management Officer

25X1A9A

**SECRET**