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29 October 1952

ADDENDA TO "INSTRUCTIONS FOR ASSEMBLY OF EMERGENCY FORCE"

In reference to "Instructions for Assembly of Emergency Force" the following are designated as units:

A

B

25X1A6a C

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1. The first named individual of each unit is appointed Unit Leader. Unit Leaders are responsible for the following:

a. If possible, at least one member of each Unit should regularly have a car available at or near the Agency. At any rate, each Unit Leader should know beforehand exactly what transportation will be available for his Unit.

b. Each Unit Leader will select two places for the assembly of his Unit should an emergency occur during business hours: -- (a) One for use in case of ample warning, and (b) One for use in the event of no warning and after it is safe to move.

c. The Group Leader will be alerted from Headquarters and in turn will alert their Unit Leaders. (Possibly there may not be time for this formal alerting, in which case all will go into action upon hearing Civil Defense "Red Alert" which is one, three-minute warbling signal or a series of short blasts from sirens, horns, or whistles.) This instruction applies day or night.

d. Each Unit Leader should carry with him at all times the names, addresses, and telephone numbers of the members of his Unit.

e. Each Group Leader will brief his Group once a month, either by talking to his entire group or briefing his Unit Leaders and having them in turn brief their men. This is to make certain that the written instructions which the Group Leaders will distribute to their men, and which are to be destroyed after reading and memorizing, are not forgotten.

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2. Subject to the discretion of the Unit Leaders, the following plan will be followed:

In the event of adequate warning:

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a. Unit A will report and evacuate via Dr. Tietjen's or Dr. [ ]'s car.

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b. Unit B will evacuate via Dr. [ ]'s car. Alternate arrangements should be made by the Unit Leader to provide transportation for his group should he be absent.

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c. Unit C will evacuate via Dr. [ ]'s or Mr. [ ]'s car. 25X1A9a

3. In the event of no warning, the instructions in paragraph 2 will be followed after release is obtained from evacuation officer.

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5. Drs. [ ] are familiar with <sup>THE</sup> route to decontamination center and to [ ]. It is the responsibility of each member of the Medical Department to learn the routes to the decontamination center and to [ ] as soon as possible. Any of the above <sup>PERSONS</sup> would be pleased to assist you. 25X1A6a

6. It should be remembered that with no warning, Memorial and Key Bridges will probably not be available for evacuation. Chain Bridge may not be available. It is considered advisable for you to consult maps to learn alternate routes, such as via **POINT OF ROCKS** Bridge northwest of Washington or Potomac River Bridge down river from Washington.

7. In the event that it is impossible to follow these instructions, further orders are given under "Instructions to Emergency Force".

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MO/WDB:nh

Distribution:

1 - All Emergency Personnel

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