

**CONFIDENTIAL***Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Administrative Staff

DATE: 27 December 1949

FROM : C.I.A. Surgeon

SUBJECT: Establishment of a Consultant Program

1. The Medical Division is desirous of establishing a Consultant Program.

2. The purpose of the program is to provide diagnostic assistance in those cases normally requiring specialist procedures.

3. It is intended that the greater portion of such services will be utilized in processing overseas assignments. In occasional rare instances the services will be utilized for assignment in the Washington area.

4. It is believed that the program should be paid from unvouchered funds.

5. Expenditures of monies should be based on two forms of contracts.

The first contract form would provide payment on an itemized service fee basis similar to the consultant fee system as established by the Veterans Administration.

The second form would provide payment on the usual \$35 to \$50 a day fee basis.

The majority of the consultants will be employed according to the latter form of contract.

6. The Medical Division anticipates employing approximately six consultants. On this basis it is believed that the budget should provide for a working amount of \$5,000 to be increased or decreased as future requirements indicate.

  
JOHN R. TIETJEN, M. D.

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