

DD / S REGISTRY

FILE

26 MAR 1970

**MEMORANDUM FOR: Chairman, Administrative Allowance
Committee**

SUBJECT : Progress Report

**REFERENCE : Memo dtd 12 Mar 70 to DDS fr Chmn, Admin
Allow Comm, subj: Administrative
Allowance Committee**

1. Your third report on the activities of the Administrative Allowance Committee has been read with special interest. The doubling workload and continued efforts to improve the allowance administration is indeed noteworthy. Please convey my appreciation to the Committee members and Secretaries for their individual contributions and many hours of work that went into this fine performance. I am aware from comments I have received that your product has been well received.

2. During my recent trip to [] I had the opportunity to discuss the Committee's work with the Station. As a result of these discussions, I feel all Support Officers going overseas should be made aware of and have a working knowledge of the Committee's activities. A program of having the departing Support Officers sit in on your meetings should certainly be encouraged.

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SIGNED R. L. Bannerman

**R. L. Bannerman
Deputy Director
for Support**

D/SSA-DDS [] kmg (23 Mar 70)

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