

9 MAR 1976

MEMORANDUM FOR: Assistant for Resources, DDA
FROM : [REDACTED]
Acting Director of Security
SUBJECT : Approval to Change Resource
Package Identifications

STATINTL

1. Action Requested: This memorandum requests your assistance in obtaining approval of the Deputy Director for Administration and the Office of Comptroller to restructure the identification of Office of Security resource packages.

2. Basic Data: In the past the Office of Security's Program submission consisted of twelve resource packages, generally tied in to the organizational breakdown of the Office.

Agency policy requires the approval of the Deputy Director for Administration and the Office of Comptroller in any restructuring of resource package identifications.

The Office of Security has been tasked to devise systems and procedures to develop and establish a series of positive indicators against which its significant Program missions (functions) can be judged.

3. Staff Position: In order to provide an integrated system to permit the development of performance indicators for our significant Program missions, the Office of Security believes it advantageous to restructure our Program package designations along product-oriented lines. To accomplish this it is proposed that the core activities or functions of the Office be identified as individual resource packages.

To complement these core packages we would establish such additional packages as are necessary to cover special objectives. The total resource requirements submitted by the Office would be represented by the sum of the requirements outlined for the core activities and the special objectives.

It is envisioned that positive indicators of performance measurement would be developed for each of the core packages. Performance measurement of special objective packages would be provided by the action plans associated with such packages.

Attached are preliminary descriptions identifying the fifteen core activities of the Office of Security. While there may be minor modifications of these descriptions before final submission of our FY 1978 Program, the structure of the packages will remain as outlined in the attachments.

4. Recommendation: It is recommended that you take appropriate action to obtain the approval of the Deputy Director for Administration and the Office of Comptroller of our proposal to restructure the resource package designation as outlined above and in the attachments.



STATINTL

Atts

Administrative - Internal Use Only

ROUTING AND RECORD SHEET

SUBJECT: (Optional) Approval to Change Resource Package Identifications

FROM: Acting Director of Security
4E-60 Hqs.

EXTENSION
6777

NO.
DATE
9 MAR 1976

TO: (Officer designation, room number, and building)

DATE
RECEIVED FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1 Assistant for Resources,
DDA
7D-02 Hqs.

10 MAR 1976

[Signature]

*TO Plans -
Any more
final words
before to
raise with
Jack?*

*Jim
3/10*

STATINTL

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