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MINUTES OF OCH/G STAFF MEETING, 19 JULY 1954

| 25X1A9Apresent: | 25X1 |
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| 2. In connection with the Career Service Staff, 25X1 mentioned that has been nominated for the Selection Board and 25X1A9Athat is to be on the Panel of Examiners. | 25X1A9A |
| 3. The division Chiefs received packets of materials on the Career Service Conference, to be held in the auditorium of the Department of Agriculture at 3:30 p.m. on 3 August 1954. Designated representatives from the Geographic Area will attend. Any questions on the Career Service materials in the packet must be sent in to | |
| 25X1A9A 4. reported that at the staff meeting last Friday it was requested that a history of ORR be prepared. This history will be used in the briefing of General Clark. Each division must submit pertiner information, 3 to 5 pages, double spaced, plus additional statistical and | ıt |
| graphic material. The large items to be covered are: A. history of administration; B. pattern of personnel change; C. professional growth; D. training; expenditures; H. accomplishments; I. major problems and objectives. Under accomplishments might be included reports, maps, programs, organizational adjustments, coordination efforts, effectiveness of liaison and interagency coordination, and external research. Each division can prepare much | |
| of this information by going back through monthly reports and extracting pertinent information. The information should be in hands by 26 July, not later than 27 July. The reworked report for the entire Geographic Research Area must be ready by 30 July. The division reports can be brief and even in outline form, however, they | 25X1A9A 25X1 |
| must indicate items to be included and indicate the slant. The final report will be less than 15 pages. Often the significant items are not things that can be labeled. Trends may be more important than reports and administrative changes. | 25X1 |
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| 6. The proposed new outline for Chapter IX, NIS is ready to be 25X1A9 reviewed by and recommendations will then be made to | 25X1 |
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| 25X1A9A 10. reported that he is working on a staff study covering "a recommendation to the IAC community on the formation of a subcommittee on photo intelligence at the IAC level." | |
| | and recommendations will then be made w |



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-VIII

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| 25X1A9A | * 11. reported that the Inspector General has completed the survey of D/GC's part in the graphics program. The IG will report only that he found two graphics units within the DD/I area, and that they were in the process of being merged. also mentioned that he25X1A9A has received a request that he assign one person full time for 60 days to assist in preparation of graphics for General Clark's committee. thinks that the individual need not be assigned full time to this job, and that he can go over when called and bring back requests to D/GC to be worked out there. |
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25X1

OCh/G/RR: HGR: jmd Distribution: 1 - D/GC 1 - D/GG 1 - D/GL 1 - D/GP

