

As of 1 September 1970

NIS SURVEY PROGRESS REPORT #7

| <u>Category/Product</u>  | <u>Starting Date</u> | <u>Target Date for Completion</u> | <u>Action Responsibility</u>         | <u>Status</u>  |
|--|----------------------|-----------------------------------|--------------------------------------|--|
| <b>1. PRODUCTION PLANNING/SCHEDULING</b>   |                      |                                   |                                      |  |
| a. Development of FY 72 GS Schedule  | June 70              | Completed                         | Executive Secretary<br>SubComm/Sched | Completed and approved by NIS Committee on 2 September 1970.   |
| b. Develop the FY 71 NIS Production Schedule   | 22 Oct 69            | Completed                         | Executive Secretary<br>SubComm/Sched | Completed and approved by USIB 3 August 1970.  |
| c. Update the NIS Coverage Plan to reflect recent changes.   | 15 Oct 69            | Completed                         | Chief, ED                            | Completed and approved by NIS Committee on 15 July 1970.   |
| d. Review of parallel and/or duplicative publications  | 13 May 70            | Continuing                        |                                      | NIS Committee approved DIA proposal to publish Port Plans in single sheet format. This action will eliminate a parallel publication. |
| <b>2. GENERAL SURVEY</b>   |                      |                                   |                                      |  |
| a. Refocus the General Surveys - to emphasize the overview function and reduce the perishable and transient contents | 22 Oct 69            | FY 71                             | Executive Secretary                  | Revision of the Standard Instructions and Outline Guides will accomplish this objective.   |
| b. Reexamination of the Summary Map format   | 15 Oct 69            | Completed                         | Deputy Chief, ED                     | Completed  |
| c. Develop an index for General Survey sections  | 14 Nov 69            | FY 71                             | Chief, ED                            | Concept of an index is being examined in the form of a more detailed Table of Contents.  |

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Group 1  
Excluded from automatic  
declassification

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| 3. SUPPORTING SECTIONS  |                      |                                   |                              |  |
| a. Produce Social Characteristics Units - as approved by USIB -   | FY 69                | Completed                         | Chief, ED                    | Completed  |
| b. Combine Section 57 (Subversion and Insurgency) into annex of General Survey in order to minimize duplication and achieve overall reduction in production workloads     | 29 Oct 69            | Completed                         | Chief, ED                    | Completed. NIS Committee approved production of General Survey insurgency coverage to be published as Section 9 of the General Survey. Nicaragua General Survey, estimated for publication 23 September, will include first Section 9. |
| c. Consolidation of the Oceanographic Sections 2 and 3. (Elimination of Section 3). Restructure to include subjects of general interest (i.e. Pollution, Resources, etc.) | 25 June 69           | Completed                         | Navy-NIS Committee Member    | Completed. NIS Committee approved outline guide for new Section 2 and classified supplement. Production underway.  |
| d. Format revision, of Section 22, Coasts and Landing Beaches   | 29 May 69            | FY 71                             | Chief, ED                    | A survey within CIA indicates considerable support for the continuation of this unit. CIA attempting prototype on Cambodia reflecting needed changes in collaboration with DIA.  |

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| <b>3. SUPPORTING SECTIONS (cont'd)</b>   |                      |                                   |  |  |
| e. Ports and Naval Facilities (Section 35) - study possibility of producing individual Port Studies in a single sheet format   | 29 Oct 69            | Completed                         | Chief, ED<br>Deputy Chief, ED                          | Completed. Production underway.  |
| f. Modify the Transportation and Geography elements of NIS Program (i.e. Highways, Railroads, Inland Waterways, and Topography) and restructure sections to avoid present overemphasis on military aspects | 30 June 69           | FY 71                             | Chief, ED and DIA<br>Committee Member                  | Rewrites of the general sub-sections on geography and transportation units, now in process, are underway with a view toward developing a more sophisticated characterization of geography and transportation aspects of the country. |
| <b>4. INFORMATION PROGRAM</b>  |                      |                                   |  |  |
| a. Develop a publicity campaign and system for notifying users of changes and status of NIS coverage and develop flyers to introduce new or changing NIS products  | 29 Oct 69            | Continuing                        | Chief PS/ED -<br>Chairman of SubComm<br>on Information | Continued demand for NIS graphics is evident by the frequent requests from DIA for presentation slides.  |
| b. Revise Standard Instructions  | 1 July 70            | FY 71                             | Deputy Chief, ED                                       | Tentative schedule completed and presented to NIS Committee 15 July.   |
| c. Produce new Reference Guide   | 1 Apr 70             | July-Aug 71                       | ED   | First draft completed and being typeset for inclusion in the proposed layout. NIS land and ocean areas - maps being constructed in CD  |

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| 5. USER FEEDBACK SURVEYS  |                      |                                   |                               |   |
| Develop methods for periodic reports on all NIS products and follow-up reported nonuse of NIS as indicated in NIS User Survey | 11 Dec 69            | Continuing                        |                               | Questionnaires from Upper Air Atlas, Social Characteristics, Oceanography, and new Section 9 of General Surveys will provide a basis for future planning.   |
| 6. SECURITY (Classification/Control)  |                      |                                   |                               |   |
| a. Initiate a study of security restrictions involved in NIS use (domestic and overseas)                                      | Feb 70               | Continuing                        | Executive Secretary Chief, ED | Discussions held in February with CIA Classification Control Officer and General Counsel regarding controls applied to unclassified NIS. Also, a new concept of discussion of "Sources" used in NIS should result in some lowering in classification and frequency of controls. |
| b. Consider possible revision of statutory regulations affecting dissemination of NIS documents                               | Open                 | Continuing                        | Executive Secretary Chief, ED |   |
| 7. NIS PRODUCTION REPORTING   |                      |                                   |                               |   |
| Review NIS reports and system for reporting with a view to reducing duplication and improving efficiency                      | Dec 69               | 25X1A9a                           | Chief, ED<br>[REDACTED] ED    | Completed. Revision made in ED Monthly Activity Report.   |

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| 8. ADP  |                      |                                   |                               |   |
| a. Continue efforts toward 100% EPIC system of printing NIS publications and consider MultiMedia methods (i.e. Microfilm, Microfiche, etc.) | 1966                 | FY 71                             | Deputy Chief, ED              | Approximately 80% of all NIS processed in June was in the EPIC system. Task force from OCS, PSD and PD are reviewing EPIC specs, preparing a new program for weather tables, and looking into further automation. Short range goals will be reached by 1 Sept. DIA will automate contribution by FY 71. |
| b. Further develop the automation of the FACTBOOK and study feasibility of an automated "text editing" system                               | 17 June 69           | FY 71                             | Chief, ED<br>Deputy Chief, ED | OCS report indicates continued need for further EPIC development. Text processing systems are being investigated.   |
| 9. DISSEMINATION/STORAGE  |                      |                                   |                               |   |
| a. Review all aspects of NIS dissemination procedures in each user agency   | Sep 1969             | FY 71                             | Chief, PS/ED                  | Efforts will be made to explore dissemination problems in DoD.  |
| b. Review domestic and overseas storage difficulties in CIA, State, and DoD installations   | Open                 | Open                              |                               |   |
| 10. GRAPHICS PRODUCTION OF NIS  |                      |                                   |                               |   |
| Review of problems and technical procedures involved in the production of graphics  | 12 Nov 69            | Continuing                        | Deputy Chief, ED              | Proceeding on a continuing basis with all NIS contributors.   |

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