

NAME : [REDACTED]

OFFICE : Finance Secretary

ADMINISTRATION DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

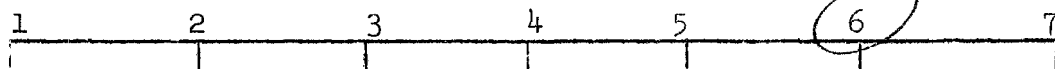
Evaluation

In order to enhance the usefulness of the Trends and Highlights Course to you and future participants, a continuing process of evaluation is necessary. We ask your cooperation in assisting us in keeping the course responsive to the needs of the participants.

COURSE OBJECTIVE

The objective of the course is to update Deputy Director for Administration careerists' knowledge and understanding of current activities, problems and trends in the Directorate and its various offices.

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- A. Please indicate on this numerical scale how well in your estimation, the course has met its objective. (Number 1 is the lowest, number 7 is the highest.)



- B. What was the most useful segment of the program to you in your present assignment? The least useful? Please describe how you see the program benefiting you.

*This course was excellent in re-acquainting me with the various functions of the DDA after ten years absence. I especially enjoyed learning about the changes made in the computer field and the discussions on EEO and Freedom of Information and Privacy Act. No segment of the program was really useful in my present assignment in Banking but all was most informative and interesting.*

(See Reverse Side)

C. Did you feel the session on the Administration Directorate/  
Management & Advisory Group (AD/MAG) was beneficial? Why?

*Yes I was unaware of its existence and find  
that it is a beneficial tool in communication  
with all employees who may bring forth essential  
issues and ideas affecting management programs  
and plans. It is also helpful to employees regarding  
D. Other Comments: *services available to them.**