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6 January 1978

MEMORANDUM FOR: Acting Deputy Director for Administration

25X1A

FROM : ██████████  
Acting Director of Personnel

SUBJECT : Office of Personnel Report --  
Week Ending 6 January 1978

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1. (U) Minority Career Program: Placement officials at Michigan State University have again invited us to interview at their annual Minority Career Program on 19 and 20 January. Recruiter ██████████ and several Agency representatives plan to attend. Michigan State University now has a minority enrollment of approximately 3200 students and all are being encouraged to attend this program.

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2. (U) Language Meetings: Recruiter ██████████ attended the annual meeting of the Modern Language Association in Chicago on 27 and 28 December with Office of Training representatives ██████████. Interviews were conducted with several linguists who had expressed an interest in Agency employment.

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3. (U) Recruitment - Communications: Applications for Telecommunications Specialist positions continue to be heavy. During December the recruiters submitted 84 applicants for the Office of Communications to consider.

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4. (U) Instructor for Presidential Classroom: Mr. Roger ██████████ of the Contract Personnel Division has been selected to represent the Agency at this year's Presidential Classroom for young Americans. ██████████ will serve as an instructor for visiting high school students from across the nation who are being provided the opportunity through this program to assess our political system in the Nation's Capitol. Roger will be detailed on 16 January 1978 on a full-time basis to the Presidential Classroom and will remain in that assignment until the middle of March.

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CL BY 012752  
May be downgraded to  
U/AIUO when separated  
from attachment.

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5. (U/AIUO) Retirement Activity:

a. These figures depict total retirement activity for the period 10 August through 31 December 1977. The figures in the clear show totals. The figures in parenthesis represent persons who have opted for options of discontinued service or "involuntary" retirement; the figures in parenthesis are included in the total figure. Thus, of the 275 persons who retired during this period, 91 went under the "liberal" options.

<u>Civil Service</u>	<u>CIARDS</u>	<u>Total</u>
121 (57)	154 (34)	275 (91)

b. We had one retiree arrive at 4:55 p.m. on Friday afternoon, 30 December, to sign a retirement application and process out for retirement effective 31 December.

6. (U/AIUO) External Placement: The response of private firms to the reductions in the Operations Directorate continues to be gratifying. We reported earlier that several firms called to identify potential job leads for those involved in the Agency cuts. Since that time, several others have contacted us with the same purpose in mind. New companies producing job leads are:

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[Redacted]

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In addition, a former Director, Mr. John McCone, has expressed an interest in reviewing resumes of Operations Directorate separatees for one or two positions with one of his family firms; namely, [Redacted]

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7. (U/AIUO) Regulations: The following has been sent to Regulations Control Branch:

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- Extensive comments on our original proposed revision

[Redacted]

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- [Redacted]


8. (U) Blood Donor Day: Blood Donor Day was held on 3 January 1978. A total of 95 units was donated as compared with 129 in January 1977.

9. (U) EAA Store: The EAA Store has been closed for inventory and recuperation from the heavy holiday sales. On its last day of business, the Friday before Christmas, the store did over \$3,800 in sales. The store reopened for business on 5 January 1978.

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10. (U) Suggestion Box: No suggestions were received this week. The total number of suggestions received since the Program began on 15 June 1977 is 45.

11. (S) Rehired Annuitants: See attached report.

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Att

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25X1A EA-D/Pers/:rj (6 Jan 78)

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5 January 1978

WEEKLY REPORT OF REHIRED CIVILIAN ANNUITANT ACTIVITIES  
FOR THE AGENCY (3 - 6 January 1978) (U/AIUO)

(S) The following rehired civilian annuitant case was approved for extension by the Acting Director of Personnel;

DDA

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- Independent Contractor, Office of Security, 6 month extension.

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