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18 November 1977

MEMORANDUM FOR: Acting Deputy Director for Administration

FROM : [REDACTED]
Acting Director of Personnel

SUBJECT : Office of Personnel Report --
Week Ending 18 November 1977

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1. (U/AIUO) Retirement Activity: These figures depict total retirement activity for the period 10 August through 31 December 1977. The figures in the clear show totals. The figures in parenthesis represent persons who have opted for options of discontinued service or "involuntary" retirement; the figures in parenthesis are included in the total figure. Thus, of 217 persons to go by 31 December, 65 are going under the "liberal" options.

	<u>Civil Service</u>	<u>CIARDS</u>	<u>Total</u>
Retired	44 (22)	50 (15)	94 (37)
Signed to go	45 (17)	64 (7)	109 (24)
Not signed but appear definite	6 (1)	8 (3)	14 (4)
	<hr/>	<hr/>	<hr/>
	95 (40)	122 (25)	217 (65)

2. (U/AIUO) Job-Lead Search: [REDACTED], Chief, Retirement Counseling and Employee Assistance Branch (RCEAB), reported that his trip to Philadelphia and New York last week was successful in every respect. In addition to his scheduled

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[REDACTED]

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 CL BY 012752
 May be downgraded to
 U/AIUO when separated
 from classified
 attachment.

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[REDACTED]

was quite impressed by the caliber of our candidates and agreed to keep RCEAB assessed of applicable vacancies as they occur.

3. (U) Retirement Seminar: The final session of the Retirement Information Seminar was held on Tuesday, 15 November. There was good attendance throughout the Seminar and we believe that most of the presentations were well received.

4. (U/AIUO) Summer-Only Program: The Clerical Staffing Branch mailed out a total of 220 applications for summer employment. This is quite a start in light of the fact that the Headquarters Notice has been out for only two weeks.

5. (U) Suggestion Box: One suggestion was received this week. Having been determined to be an item that was meant for the Incentive Awards Program which was mistakenly deposited in a "Suggestion Box," it was forwarded to Chief, Incentive Awards Branch. The total number of suggestions received since the Program began on 15 June is 41.

6. (U) Combined Federal Campaign: As of close of business 15 November 1977, \$288,716.00 has been collected for the Combined Federal Campaign which represents 100.5% of our goal of \$287,215.00. A final reports' luncheon will be held at the Washington Hilton Hotel on Friday, 18 November. [REDACTED] will represent the Agency. Also attending will be [REDACTED], our CFC Coordinator, and ten of the keypersons who were instrumental in the Agency exceeding its goal.

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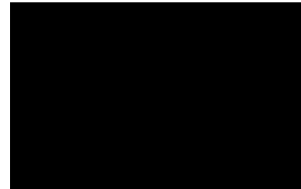
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7. (U) EAA Special: The EAA Store's annual shipment of pecans is expected to be received any day. Provisions have been made to ensure that employees in other buildings also get an opportunity to buy some.

8. (S) Rehired Annuitants: See attached report.



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Attachment

Distribution:

Orig & 2 - Addressee
1 - DD/Pers/SP
1 - DD/Pers/P&C
1 - DD/Pers/R&P
1 - C/SAS
1 - Subject File
1 - D/Pers/Chrono
EA-D/Pers [REDACTED]:rj (18 Nov 77)

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17 November 1977

WEEKLY REPORT OF REHIRED CIVILIAN ANNUITANT ACTIVITIES
FOR THE AGENCY (14-18 November 1977) (U/AIUO)

1. (S) The following rehired civilian annuitant cases were processed as new hires:

DDA

- Independent Contractor, Office of Medical Services.

DDS&T

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- Independent Contractor, [REDACTED] contract effective 1 November 1977. STATSPE
- Independent Contractor, OSO.

DDO

- Independent Contractor, EUR Division, contract effective 1 January 1977.

2. (S) The following rehired civilian annuitant cases were approved for extension by the Acting Deputy Director for Administration:

DDA

- Independent Contractor, Confidential Correspondent, Office of Security, one-year extension.

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DDS&T

- Independent Contractor, [REDACTED] one-year extension. STATSPE

DDO

- Independent Contractor, SE Division, one-year extension.

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3. (S) The following rehired civilian annuitant cases were terminated:

DDA



- Independent Contractor, Office of Security, terminating 31 December 1977.
- Independent Contractor, Office of Personnel, terminating 31 December 1977.
- Contract Employee, terminated 11 November 1977.
- Independent Contractor, EUR Division, terminated 31 October 1977.

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DDO