

8 July 1977

MEMORANDUM FOR: Acting Deputy Director for Administration
FROM : F. W. M. Janney
Director of Personnel
SUBJECT : Office of Personnel Report --
Week Ending 8 July 1977 (U)

1. (U/AIUO) Private Colleges -- Survey Results:
Larger freshman classes are expected to offset decreases in the number of new transfer students at private institutions in the Fall of 1977. Responses to a survey by the National Association of Independent Colleges and Universities indicate that total enrollment for all private institutions combined will increase by one percent over last year's total. Although the survey figures indicate private higher education as a whole will maintain current enrollment levels, 19 percent of the institutions expect enrollments to drop at least three percent below 1976. For all private institutions combined, freshman applications are running five percent higher as of 30 April. At the same time, applications from transfer students are lagging nearly eight percent behind the 1976 pace.

2. (U/AIUO) CIARDS Annuitants: Our recent mailing to CIARDS annuitants asking for responses from those who are now or who have at any time since retirement been reemployed in the Federal Government has thus far produced three names in addition to the thirteen of which we were aware previously. There have been 22 responses, but most of these have been from people who either were independent contractors with the Agency or who were temporary contract employees and thus do not count.

3. (U) Suggestion Boxes: A total of 14 suggestions have been received in the Suggestion Boxes since the inception of the program on 15 June 1977.

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4. (U/AIUO) Regulations: During the week we forwarded the following to Regulations Control Branch for publication:

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[REDACTED]
restricting overseas medical benefits geographically and limiting dependent coverage.

5. (U/AIUO) Summer-Only Program: The last of the 1977 Summer-Only employees entered on duty on 30 June. Our total for the year is 224.

6. (U/AIUO) Changes in Overseas Medical Program: A book cable has been prepared to advise everyone concerned of two important changes being made in the Overseas Medical Program. Effective with the transmittal of the message, employees and their dependents in [REDACTED] will no longer be eligible for benefits under this program. The definition of dependents will also change on that date; and parents, brothers and sisters will no longer be eligible for these benefits. In those cases where parents, brothers and sisters are now overseas and covered by the Program, coverage will continue until completion of the current tour obligation.

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7. (U/AIUO) Memorial Plaque: Among the items filmed by CBS for possible use in the "Sixty Minutes" program were the Memorial Plaque and Book of Honor. This memorial was placed in the Main Lobby of the Headquarters Building approximately three years ago to pay special recognition to certain employees who lost their lives while serving the Agency. The Plaque consists of stars engraved in the marble wall and the Book of Honor is displayed below, listing the names of those who can be identified with the Agency. There are 17 names listed in the Book of Honor, and it was believed that the families would want to know that the Book might possibly appear on the TV screen. The Agency has not had contact with some of the families since the early 1950's; but with the help of the Office of Workers' Compensation/Department of Labor, our own Office of Security, and Mailgrams, we have now contacted all 17 families. The individuals contacted were all most interested and appreciative of the notification. Several expressed interest in visiting the memorial, and they were invited to contact us in the event they visit this area.

8. (C) Rehired Annuitant: The following case was approved for the Directorate of Administration:

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[REDACTED] -- Independent Contractor, Confidential Correspondent, Office of Security, one-year extension.

Coming Events:

1. (U) The monthly Personnel Officers' Meeting will be held on 13 July at 10:30 a.m. in the Headquarters auditorium. Among the speakers will be [REDACTED] Chief/Review Staff, who will discuss the Performance Evaluation System.

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2. (U) We will continue with coordination on proposed regulations.

[REDACTED]
F. W. M. Janney

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