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MEMORANDUM FOR: Deputy Director for Administration

FROM:

Acting Director of Personnel

SUBJECT

Office of Personnel Report --Week Ending 16 June 1978

1. (U) Midwest College Placement Association: From 31 May through 2 June, Recruiter participated in the Annual Spring Meeting of the Midwest College Placement Association (MCPA) held in Indianapolis. Some 400 college placement officers and recruiters were in attendance. The format of the meeting was a series of 15 workshops; each participant could attend five. The workshops provided for an exchange of ideas on such topics as effective employee selection systems, training and recruiters, building a college relations program, and other issues of interest to employer representatives and placement officials.

The participated participated to the meeting was a learning experience as well as a means of making recruitment contacts.

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2. (U) Hispanic Convention: Recruiter reports that the IMAGE (Hispanic) Convention, June 7-9, went well and that the Agency display was well received. He reports that he heard several comments that CIA's display and the one from the Coast Guard were the best. I accepted five resumes and gave out forms to about ten delegates who said they would be in further touch for interviews.

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E 2 IMPDET CL BY 012752 This memorandum may be downgraded to CONFIDENTIAL when

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attachment.

S-E-C-R-E-T

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depict the total retirement activity: The figures shown below through 30 June 1978. The figures in the clear show totals. The figures in parentheses represent persons who have opted for discontinued service or "involuntary" retirement; the figures in parentheses are included in the total figure. Thus, options.

	Civil Service	CIARDS	Total
Retired	52 (12)	85 (20)	137 (32)
Signed to go	35 (28)	72 (46)	107 (74)
Totals	87 (40)	157 (66)	244 (106)

- 4. (U) Handicapped Program: will enter on duty on 17 July 1978. She will be the first blind applicant to enter through the Career Training Program. Her scheduled assignment following completion of the program will be with NFAC/Office of Regional and Political Analysis.
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- 5. (U) <u>Civil Service Reform Bill</u>: OP/Plans Staff, attended markup sessions of the Civil Service Reform Bill by the Senate Government Affairs Committee on 12 and 14 June.
- Branch has been advised that there is a possibility of a U.S. West Coast dock strike beginning 1 July 1978. Discussions are currently under way between the Pacific Maritime Associations and the International Longshoreman's and Warehouseman's Union to negotiate new contracts. According to our sources, both without a work stoppage. However, if the strike does occur, the entire West Coast from Seattle to San Diego will be affected. This, of course, will have a serious effect on all shipments well affect many of our shipments.
- 7. (U) Blood Donor Day: Due to possible demonstration activities, Blood Donor Day had to be postponed until 12 June. As a result, the number of donors (132) was down slightly as compared to June 1977 (165).

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begin the presentation of Agency length-of-service certificates during the annual awards ceremony in September. We are now well along in the preparation of this year's certificates. Computer runs have been checked and verified and a request to print the certificates has been forwarded to Printing and Photography Division. This year, 2,248 employees will be eligible for certificates, as follows:

Thirty Year	67
Twenty-Five Year	341
Twenty Year	315
Fifteen Year	883
Ten Year	642

- 9. (U) Redskin Ticket Drawing: The Employee Activities Association held its annual drawing for the purchase of Redskin tickets on Tuesday, 13 June. There were 1,675 applications which was up slightly over last year. Since there are eight home games this year, we will have 1,000 winners, each of whom can purchase two tickets. Winners are now being notified and tickets will be available 19-22 June.
 - 10. (S) Rehired Annuitants: See attached report

COMING EVENT:

Skills Session: The Office of Personnel will resume its series of Skill Sessions on Thursday, 29 June 1978, in Room 1E-78, Headquarters Building, from 0930 to 1130 hours. The topic for this session will be Freedom of Information Act and Privacy Act. The speakers will be Chief, Information and Privacy Staff/DDA, and Office of Personnel.

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:rj (15 June 78)





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SECRET

14 June 1978

WEEKLY REPORT OF REHIRED CIVILIAN ANNUITANT ACTIVITIES FOR THE AGENCY (8-14 June 1978) (U/AIUO)

1. (S) The following rehired civilian annuitant cases were processed as new hires:

DDA

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for

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- Independent Contractor, Staff, Effective 30 May 1978.

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Independent Contractor, Office of Personnel, effective 7 June 1978.

g rehired civilian annuitant cases were approved tor of Personnel:

- Independent Contractor, Office of Security, one year extension.
- Independent Contractor, Office of Security, one-year extension.

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