

S-E-C-R-E-T

JUN 1978

MEMORANDUM FOR: Deputy Director for Administration
FROM : F. W. M. Janney
Director of Personnel
SUBJECT : Office of Personnel Report --
Week Ending 2 June 1978

1. (U/AIUO) Recruitment:

25X1A

a. Recruiter [REDACTED] was in Fredericksburg, Virginia on 24 May to interview about 80 people who had responded to his advertisements for clericals and [REDACTED] 70 remained for testing. Of that number, about 30 were stenos and typists; the remainder were guards, couriers, and security aides for [REDACTED].

25X1A

25X1A

25X1A
25X1A

25X1A

b. Recruiter [REDACTED] reports good progress in obtaining candidates for Project Opportunity (hire the disadvantaged). As of 31 May, he had applications from about 45 people. [REDACTED] continues to see new candidates and earlier last week even went to the extent of delivering application forms to the home of one potential applicant.

25X1A

2. (U) Handicapped Program: [REDACTED] OP/Handicapped Coordinator, attended an Operations Center arranged meeting on 30 May at which a representative from the Department of Health, Education and Welfare briefed the group concerning the problems in dealing with blind employees and also discussed ways of accommodating them on the job. Admiral Turner was at the meeting and expressed his support.

S-E-C-R-E-T

E 2 IMPDET
CL BY 012752

3. (C) Retirement Activity: The figures shown below depict the total retirement activity for the period 1 January through 30 June 1978. The figures in the clear show totals. The figures in parentheses represent persons who have opted for discontinued service or "involuntary" retirement; the figures in parentheses are included in the total figure. Thus, of 219 persons to go by 30 June, 94 are going under the "liberal" options.

	<u>Civil Service</u>	<u>CIARDS</u>	<u>Total</u>
Retired	48 (12)	76 (18)	124 (30)
Signed to go	30 (22)	65 (42)	95 (64)
Totals	78 (34)	141 (60)	219 (94)

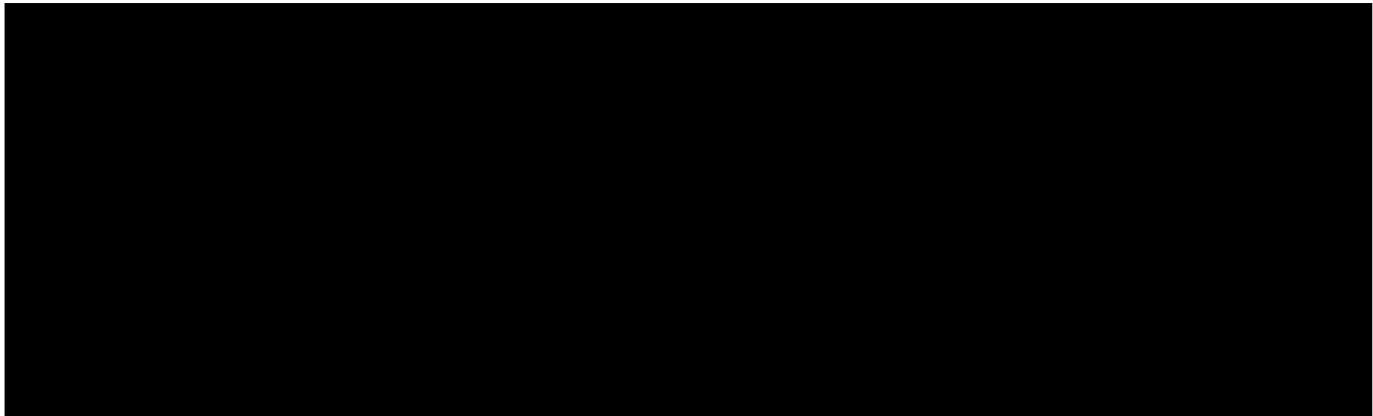
4. (U/AIUO) Reaffirmation - CIARDS: The following shows the status of the one-time reaffirmation memoranda for participants in CIARDS:

Memoranda Sent	2,488
Returned	2,384
Elected to Return to CSRS	22

5. (U) Savings Bond Campaign: The final report for the 1978 Savings Bond Campaign has been completed. These totals indicate that participation was somewhat less than last year.

	<u>1978</u>	<u>1977</u>
New Bonds	149	201
Increases	45	55

25X1A



7. (U) Suggestion Box: Two suggestions were received this week. One was sent to the Director of Central Intelligence, the other was forwarded to OL/Logistics Services Division and OS/Safety Branch simultaneously. The total number of suggestions received since the program began on 15 June 1977 is 52.

8. (S) Rehired Annuitants: See attached report.

COMING EVENT:

Photo Exhibit: A strong interest has been shown in the forthcoming employees Photo Exhibit scheduled for 12 June through 14 July. Sixty (60) employees have requested entry blanks and 27 have already been returned. Last year's exhibit had photographic work of 23 employees. The employee photo exhibit is a joint venture of the Fine Arts Committee and the EAA Photo Club.

(Signed) F. W. M. Janney

F. W. M. Janney

Attachment

Distribution:

Orig & 2 - Addressee
1 - DD/Pers/R&P
1 - DD/Pers/P&C
1 - DD/Pers/SP
1 - Chief, SAS
1 - D/Pers/Chrono
1 - Subject File

25X1A

EA-D/Pers/ [REDACTED] :rj (1 June 78)

S-E-C-R-E-T

- 3 -

S E C R E T

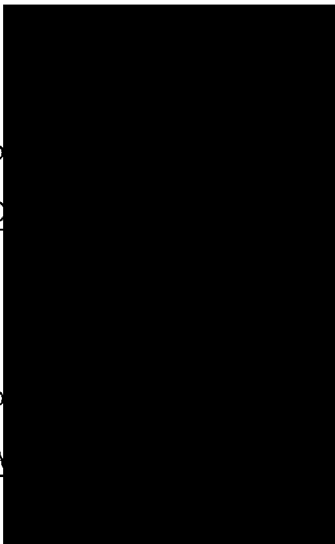
31 May 1978

WEEKLY REPORT OF REHIRED CIVILIAN ANNUITANT ACTIVITIES
FOR THE AGENCY (25-31 May 1978) (U/AIUO)

1. (S) The following rehired civilian annuitant case was processed as a new hire:

DDO

25X1A



- Independent Contractor, CCS, effective 1 January 1978.

app [redacted] ing rehired civilian annuitant case was
by the Deputy Director for Administration:

DDC

- Independent Contractor, CI Staff, one-year extension.

app [redacted] ing rehired civilian annuitant case was
by the Director of Personnel:

DDA

- Independent Contractor, OS, one-year extension.