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		CENTRAL INTELLIGENCE A	AGENCY	
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	Y Albania T Procedure for Obtaini	ing Permanent Housing/Nec	REPORT NO.	
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2.

In the regions Housing Offices exist only in the capitals, attached to the regional Executive Committees of the People's Board. In the small rural towns and villages there are no Housing Offices.

Procedure to Obtain Permanent Housing

"The normal procedure to obtain living space is as follows:

(a) File an application called a Lutje at the Housing Office. The Lutje is hand written on a normal sheet of paper. A 50-Lek stamp must be attached. The Lutje is registered at the Housing Office. Sample:

V.F.

KOMITETI EKZ. K.P. QYTETIT (Seksionit Strehimit) 'Tirane

L.F.

Inenshkruemi X..... se bashku me familjen time te perbame prej kaq personash....Nepunes prane Ministris Botores kam nderin te parashtroj kerkesen time sa ma poshte vijon:

Kam prej tre mujesh qu ndodhem me banim ne hotel per arsye se skam banesen e nevojshme familjarisht, kjo me detyron tju baj kete lutje juve Zyres dompetente per te me gjete strehimin familjar gjetja e strehimit me ban te mos la punen mbasi po te vazhdoj keshtu mbasi smundem me i perballue hotelit detyrohem te largohem.

Mbetem me shpresen tuej mbi kerkesen

ni fjale.

ME RESPEKT (....)

ADRESA....

(Epersonit qu ban lutjen)

Tirane....195..

After

/Translation 7

V.F.-Death to Fascism

L.P.-Freedom to Peoples

To the Housing Office of the WExecutive Committee of the City People's Board Tirana

I, the undersigned, X...., with my family, composed of .. numbers of members, by profession a State employee, am obliged to file the following application:

I have lived with my family in a hotel for three months because we have no place to live. Therefore I do hereby apply to the competent office to obtain lodging for myself and my family. If this lodging is not made available to myself and family I shall be compelled to leave the city and my job, since I do not possess the funds to continue paying high hotel fees.

I beg the competent office to consider my application. Remaining in hope,

Respectfully yours

Tirane,....195..

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3.

(b)	The next step is to wait until the Housing Office decides to assign
	living space. Normally that takes a minimum of six months in to
	year or even two years. No other documentation is necessary of the
	the housing Office checks the information in the Tutio Title
	Aryetar (president) of the Kshilli Lagies (sub-sector) of the Meiore
	in which the applicant lives.

- (c) When the Housing Office assigns living space it posts on a special board at the Housing Office a Manifeste (Nominal Roll) of the citizens to whom living space has been assigned.
- (d) If the applicant has been so fortunate as to have his name posted he obtains from the Housing Office a so-called Autorizim (Authorization) document, issued to the applicant in his name. This Autorizim is typewritten on white paper which bears a printed heading. Sample:

V.F.
Republika Popullore e Shqiprise
Komiteti Ekz. K.P. Qytetit
(Seksioni Strehimit)
Nr......Prot.

L.P. Tirane 195...

AUTORIZIM

Autorizohet i qojtuni X.....te banoje ne banesen shtetnore Rruga......Nr.....e perbame prej dy dhomash dhe nji guzhine.

PER KOMITETIN EKZ. T.P. QUTETIT (Shefi Seksionit Strehimit)
()

VULA

/translation 7

V.F.-Death to Fascism
The People's Republic of Albania
Executive Committee of the People's
Board-Housing Office

L.P.-Freedom to Peoples

Tirana, date

Board-Housing Office Nr.....Prot...

AUTHORIZATION

For the Exec. Committee of the **Peo**ple's Board (Chief, Housing Office)

- (e) The person must hand this Autorizim in turn to the Kryetar of the Kshilli Lagjes to whom he is responsible. After the Kryetar checks with the Housing Office, to make sure the document is correct, he takes the person to the living space that has been assigned to him and hands him the keys.
- (f) The person's name is then inscribed on the Lista-Familiare (Family List), the printed form which must be affixed to the inside of the main door of each apartment. This document is prepared on a printed form by the Kryetar of the Kshilli Lagjes in which falls the apartment. It lists all the persons residing in that apartment, regardless of their relationships. All changes in the Lista-Familiare must be made by the Kryetar responsible and bear the stamp of the raione. The changes are noted in the "Remarks' column: transferred, new arrival etc. The arrival of a new person into his district is a matter of concern to the Kryetar of a Kshilli Lagjes (this is in the city, of course). The person must also inform the Kryetar of the Kshilli Lagjes from which he has left. Sample Lista-Familiare:

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	14.	
	Tr. •	
	V.F.	L.P.
	LISTA-FAMIL	
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	2. 3.	:
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		()
		Vula Rajonit
	*** ***	
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	V.FDeathto Fascism FAMILY L	L.PFreedom to Peoples
	Address	Date
	no. Name Relationship Date & to head of of Surname family Birt	Place Sex Profession Remarks of n Birth
	1. 2.	
	3.	
		For the K.L. 1 May _raione in Tirana_/ Kryetar
		(signature)
		stamp of the Kom. Ekz. K.P. of the Raione-People's Board of the Raione.
iousing P		
1 •	"Priorities exist in the allocation of li Party members (ministerial officials) and granted to State employees or workers in been transferred from one place to anothe	Stakhanovites. To priority is the State Tield of labor' who have
•	"The Priority for important Party members of furniture at low prices. Under the Fi Qytetit-Tirane (Executive Committee of the there is an office called Pasurija e Shite furniture confiscated from reactionaires The allotment of such furniture is made d of Ministers). It goes only to Soviets, Sections, S.SH. Chiefs and other persons gime the procedure for ob that a clothes wardrobe assigned through	nance Section of the Kom. Ekz. K.P. People's Board for the City of Tirana) tit. This office is in charge of all and all furniture nationalized in 1949. irectly by the Kryeministria (Council to State Ministers, Directors of privileged under the Communist re- taining such furniture.

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from a reactionaire -- cost 500 lek. Payment was accepted in small installments over as Much as two years.

8. "When a person vacates a house or apartment and changes residence, he must return the keys to the Kryetar of the K.L. in which he has been living. The Kryetar must adjust the Lista Familiars of the vacated place of residence.

Furnished Rooms

There are no private agencies for room rentals. There are no furnished rooms for rent in the whole of Albania. First, traditionally there have been no furnished rooms for rent in the country. Secondly, all housing matters proceed through the Housing Office, and that body does not rent furnished rooms.

Space Quotas
10. The allocation of living space proceeds on fixed space quotas:

- (a) Single persons, male or female: 3 x 2 or 4 x 4 meters.
- (b) Couple: 4 x 4 meters plus use of kitchen, if available.
- (c) Couple with one or two children, male or female, aged up to 17: 4 x 4 meters plus kitchen space.
- (d) Couple with more than two children: Same as above plus an additional room 4 x 4 meters, if available.
- (e) Tubercular persons: 4 x 4 meters.

II. "The rents for unfurnished rooms obtained through the Housing Office are:

500 lek monthly for 4 x 4 meter room (even if occupied by two persons)
600 lek monthly for 4 x 4 meter room plus use of kitchen
The Housing Office determines rent levels.

12. "Rent is paid through the Bank.

PERSONAL SUBJECT & ALL COLUMNS

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