

4 April 1957

CIA INTERNAL USE ONLY

Suggestion No. 2893

STATINTL

Date of Suggestion: 6 March 1957

Office of Research and Reports Geographer
GS-13

A. Suggestion Follows:

Have I & S quietly survey agency work rooms looking especially for large rooms where safes (often open) and desks or tables (often covered with classified material) are up front near the door, even though in a normal day there are long periods in which the only people in the room are in the rear out of sight of open safes, etc. This situation (and it is not uncommon) invites anyone passing by to tip-toe in and help himself to a handful of classified papers. Tightening up this security soft spot might require frequent inspections because work habits and furniture arrangements change constantly and a room once secure can be made otherwise by processes so subtle and gradual that the people working in it are not aware of them. In general, CIA's vulnerability to front-of-the-room shoplifting seems to be greatest between noon and 1 p.m.

B. Evaluation of the Office Concerned:

The Office of Security stated on 26 March 1957 that the point covered in this suggestion would be included in the annual re-briefing of all career and non-career Security officers.

C. Recommendation of the Executive Secretary:

Approval. Award of \$10-\$25 based on intangible benefits (slight - limited)

With 2 approvals

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