

SUGGESTION AND RECOMMENDATIONS TO THE CHAIRMAN

9 September 1958

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SUGGESTION NO. PI-1590: dated 23 February 1955  
[REDACTED], GS-13, Analyst  
ORR, DD/I

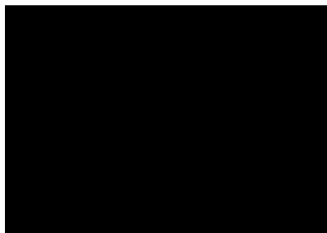
A. Summary of Suggestion

Suggester proposes mechanizing the notes of the individual analysts by the use of an edge-punched card similar to the McBee Keysort or the Flexisort, so that other persons could readily take advantage of these notes.

B. Summary of Evaluations

A pilot study of this suggestion was made. The Ad Hoc Committee was composed of:

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Management Staff  
Management Staff  
OCR  
OCR  
M/EP  
St/S  
St/S

A summary of this study, as recorded by [REDACTED] Chief, Admin Staff, ORR, is:

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"It is evident from the ORR trial of the suggested filing system that while a great mass of information can be introduced into and recovered from the system in an orderly fashion, present clerical staffing, the most advantageous use of analysts' time, and the factors stated in Paragraph 2 above [see sugg. folder - 6/17/58 memo for details] do not warrant the adoption of the suggested system.

"Those few places (estimated to be five or less) where the suggested filing system (or similar systems) may be used to good advantage will be examined further to determine the merits of a selective sort card system of this type. No tangible saving would result....

"In view of the limited scope to which subject suggestion can be applied in ORR, it is recommended that the suggester receive either a nominal award or letter of appreciation..."

Sugg. No. PI-1590 Contd.

C. Recommendation of the Executive Secretary

1. Not in line-of-duty (GS-13, Analyst)
2. Letter of Appreciation

D. Decision of Chairman

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*Letter only*

~~-----~~ Award - as recommended by  
Executive Secretary above