

AIBFGD-F

MEMORANDUM FOR RECORD STATINTL

23 June 1964

SUBJECT: Relocation of [REDACTED]

STATINTL 1. A conference was held at Ft Lee on 23 June 1964 to discuss relocation [REDACTED] under emergency conditions. The following people were in attendance:

STATINTL [REDACTED]

Lt Col H. P. Andrist, C, Facilities Division, GA, Ft Lee

2. It was resolved as a result of the meeting:

a. The following buildings were allocated:

Billeting - T-11231, 11232, 11233  
Administrative Space - T-11527, and T-11528

b. Messing facilities will be made available in Bldg T-11200. Reimbursement for meal will be affected by the procedure in effect at the time of relocation.

c. The electrical service for Bldg T-11527 and T-11528 was furnished the group who will review the capabilities and submit all known requirements to this headquarters.

d. Bldg T-11527 and T-11528, and area adjacent thereto will be designated as a classified area. A requirement will exist for Concertina wire and interior guards during other than daylight hours. Group will supplement required guard service.

e. Furniture

Desks, chairs, and office equipment will not be made available by Ft Lee.

f. Air Conditioning

None of the selected buildings are equipped with air conditioning. There are no known reasons that air conditioners could not be shipped with the other gear for the [REDACTED] and installed in the classrooms. The areas are heated and heat will be furnished as needed.

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g. Housing

Beds, bedding, soap, towels, etc. will be furnished by Ft Lee.

h. Water and Sanitation

Water supplies and sanitation facilities are considered adequate.

i. Handling Arrival Personnel

No problems are anticipated in documentation for reporting personnel. Arrangements can probably be made to billet and mess a limited number of female students should it become necessary.

j. POV's

The Provost Marshal's Office will issue required vehicles passes. All drivers of POV's must present evidence of complete insurance coverage before vehicles will be allowed on the post.

k. Ample parking space will be made available.

l. Parking

Parking space will be made available.

m. Equipment Receiving Facilities

Post assistance will be available to the [redacted] Group to unload the trucks and to relocate equipment. Forklift trucks, dollies, and small pipe for rolling equipment will be made available. Delivery will be made and unloading accomplished directly at site without need for any transfer of shipments from warehouse area.

n. Post Exchange

Post Exchange privileges will be made available.

o. Motor Pool

The Motor Pool will be in position to supply gasoline, motor oil and lubrication. It is not believed maintenance service, other than minor adjustments, will be available to the [redacted]

p. Ft Lee will furnish Group the load factor for both floors of Buildings T-11528 and 11529.

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q. This being a DOD activity, close coordination is essential between Ft Lee and the Training Group. Correspondence will be handled as follows:

For the Group:

[REDACTED]

STATINTL

For Ft Lee:

Chief, Facilities Division  
AC of S, G4  
Ft Lee, Virginia  
ATTN: Lt Col H. F. Andrist

STATINTL

[REDACTED]

[REDACTED]

STATINTL