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30 DEC 1958

MEMORANDUM FOR: Chief, Audit Staff

FROM : Acting Comptroller

SUBJECT : Interim reply to referenced Audit reports.

REFERENCES : a. Reports of Audit of Financial Allotment Records as of 30 June 1958 for:

- (1) Technical Services Staff - dated 23 October 1958
- (2) SE Division - dated 7 October 1958
- (3) WR Division - dated 30 September 1958
- (4) Office of Logistics - dated 16 December 1958

b. Comptroller Instruction No. 57

1. The reference Audit reports request this Office to advise the Audit Staff what action is contemplated with respect to the overobligations and overexpenditures of allotments by the respective allottees.

2. This is to advise that, in accordance with subparagraph 3b of reference b., the Budget Division has requested the reference a. allottees and others who fall within the purview of reference b., to submit a report setting forth the required information relative to the overobligations and overexpenditures. It is contemplated that by early March, in accordance with paragraph 3d of reference b., a reply will be sent to each allottee at which time you will be furnished with copies thereof.

3. With respect to the procedural portion of the Audit report relating to the Technical Services Staff, the Technical Accounting Staff has prepared, in accordance with discussions held with Mr. [redacted] of your Staff, a modified procedure for controlling the TSS Research and Development Allotment. This procedure will be released by mid-January in memorandum form, and a copy will be sent to you.

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