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~~CONFIDENTIAL~~ 11 JUL 1958

MEMORANDUM FOR: Chief, NEA Division, DD/P

SUBJECT : [REDACTED] Observations and Recommendations

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1. Recently this Office received a memorandum from the Chief, Audit Staff which contained a number of field audit observations and recommendations and the request for our comments with respect thereto.

2. One of the comments relating to African Stations, would seem to require that immediate action be taken. This was discussed with your budget and fiscal representatives who indicated that they felt that there had been some improvement in this regard, but suggested that we bring this matter to your attention. There follows the quotation of this audit comment:

"Maintenance and Submission of Form 507 - Obligation Authority Record -

At many of the African stations we found a considerable amount of laxity in the maintenance and submission to headquarters of the Form 507 - Obligation Authority Record. Some stations received the forms from headquarters but never maintained the record of expenditures on the reverse of the form and never returned the forms to headquarters as required by regulations. At other stations the authorized allotment was exceeded but the stations did not report this to Headquarters as required by regulations. The NEA Division at Headquarters was supposed to administer these forms and should notify stations when they are not complying with the regulations. However, in many instances, the NEA Division did not inform the stations that they were not complying with the regulations. As a result of this omission on the part of the NEA Division, some stations have adopted a careless attitude because they felt that Headquarters did not care. It is suggested that the Headquarters Audit Division look into this matter."

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3. We would appreciate receiving as soon as possible your comments with respect to this matter and advice as to action being taken to correct such deficiencies.



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Deputy Comptroller

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