



PART II

MONITORING RESPONSIBILITIES CARRIED OUT BY PERSONNEL OPERATIONS DIVISION

1. FITNESS REPORTING

25X1A

Reference: [REDACTED]

C/POD, through the Special Assistant to C/POD, is responsible for monitoring the Fitness Reporting program of the entire Agency. Those cases which are particularly outstanding are brought to the attention of the D/Pers, and those which are especially poor or borderline are brought to the attention of the Special Assistant to D/Pers in order to alert him to the possibility of adverse action in the future and to effect follow-up to assure that there has been improvement or action taken by the Career Service or operating division concerned. This review function also serves to establish a certain amount of uniformity in the standards and criteria used in the program. Areas that appear to rate consistently high or consistently low are apprised of the fact so that they may be guided by this knowledge in the future.

2. PERSONAL RANK ASSIGNMENTS

25X1A

Reference: [REDACTED]

The review and final approval of all promotion actions, including those requiring Personal Rank Assignment, rests with the D/Pers who in turn has delegated to C/POD the responsibility for ensuring that such assignments meet the established criteria.

3. MARRIAGE TO ALIENS

25X1A

Reference: [REDACTED]

The C/POD monitors all cases involving marriage to aliens in order to insure that all possible information is available to D/Pers prior to his making a recommendation for approval or disapproval to the DDCI.

4. CAREER SERVICE STAFFING AUTHORIZATION

25X1A

Reference: [REDACTED]

C/POD has the responsibility of monitoring personnel actions to insure that they are acceptable within the limits of the CSSA's approved for the components serviced by POD (i.e., DDS and DDI).

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5. STATE INCOME TAX

Reference: No documentation is available relative to why this
responsibility was charged to POD.
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