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1 MAY 1963

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Current Interest Items

1. Car Pool Locator System

We have recently followed up with Logistics on their progress in obtaining the equipment for our car pool locator system. We were advised that the boxed bulletin board had been constructed by GSA carpenters but that the finished work was completely unsatisfactory and the job was being done again. We were assured that this project will receive a high priority for completion and the system should be ready for installation at an early date.

2. Special Interest Applicant

He was interviewed in the field by [redacted] on 9 April and took his tests on 20 April. He has not yet submitted his application forms and test results are not available as yet; however, based on his general qualifications and his interview, he will be considered for the JOT Program.

3. Exchange of Career Officers with State Department

I have been in touch with Mr. Walker at State Department concerning the proposal for exchange on a tour-of-duty basis of career officers between our service and the Foreign Service and we have also discussed this program with [redacted]. We learned that Sherman Kent has been in touch with Department officials regarding one facet of this program for some time, i.e. an exchange between ONE and Policy Planning Staff at State. He advises that it has been agreed to defer further discussions until 1 July due to lack of candidates and space problems at State. The Deputy Director of Personnel will be in direct liaison with the Chief of Assignments in the Department to develop the program further.

4. Accurate Designation of Position Titles on Personnel Actions

For some years the Agency has followed the practice of showing the official job title on personnel actions to describe both the position held and the incumbent's occupational title. In most cases this presents no problem; however, there are a significant number of assignments "for slotting purposes" and this practice leads to a misleading assignment record on later review of an individual's official personnel file. We are working on procedures which will permit us to identify the slot accurately in our records system but will also reflect the incumbent's correct occupational designation.

5. Hazardous Duty Pay

We have obtained a copy of the House Committee's report on H.R. 1159 which would authorize hazardous duty pay in special situations. This Bill has been passed by the House and referred to the Senate. (A similar Bill was also passed by the House in the last session but not acted on in the Senate and we do not have a good prediction as to its chances of passage in this session.) This proposal assumes that hazard which is a normal part of an

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individual's position will be recognized in the classification of his position. Accordingly, the Bill provides for premium pay only in those situations where an employee is temporarily exposed to hazardous conditions. Responsibility for developing standards of administration will rest with the Civil Service Commission. We have learned through informal inquiry that the Commission has no specific proposal under consideration in this connection at this time. We will continue to follow up on the progress of this Bill to ensure that adequate provision is made for Agency personnel who might qualify for hazardous duty pay.

/s/ Emmett D. Echols
Emmett D. Echols
Director of Personnel

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