

Draft 3

PROBLEM:

To establish an Executive Inventory of personnel with executive ability or potential which will:

- a. Provide the Director with an Executive Inventory of persons possessing executive ability, who are suitable for assignment to Executive Positions.
- b. Identifying the key Executive Positions of Agency-wide significance, the incumbents of which are appointed by or with the concurrence of the Director.
- c. Provide a uniform method of establishing Executive Inventories and identifying Executive Positions at the Office level.
- d. Establish an Executive Development Program to discover and develop the persons in, or for the Inventories above listed.

Note: Only a and b above are covered in this paper; c and d will be the subject of further study.

Draft 2

PROBLEM:

To establish an Executive Inventory containing an inventory of Executive Positions and personnel with executive ability which will

- a. Identify those positions in which the Director has a personal interest and identify those individuals who would be most suitable for emergency assignment to such positions.
- b. Identify Executive Positions of personnel interest to the heads of subordinate components of the Agency and provide the heads of such components with the names of personnel who would be most suitable for emergency appointment to such positions.
- c. Identify through the Agency those positions requiring executive ability in various degrees which would, therefore, be appropriate as rotation assignments or progressive assignments for the development of executive ability; and identify throughout the Agency those individuals who possess potential for executive development and would, therefore, be suitable candidates for participation in an executive development program.