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FORTY-SEVENTH CIA CAREER  
COUNCIL MEETING

47th Meeting

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MINUTES OF THE CIA CAREER COUNCIL

47th Meeting, Thursday, 23 January 1958, 3:30 P.M.  
DCI Conference Room

Present: Gordon M. Stewart, Chairman  
25X1A9a [REDACTED] Alternate for Mr. Baird  
25X1A9a [REDACTED]  
Lyman B. Kirkpatrick, Member  
25X1A9a [REDACTED] Member  
Alternate for Mr. Amory  
Lawrence K. White, Member  
[REDACTED] Executive Secretary  
[REDACTED] Reporter  
25X1A9a  
Guests: [REDACTED], OTR  
[REDACTED]

1. The minutes of the 46th meeting were approved as distributed.
2. The Council approved the proposed Fitness Report Form subject to the following changes:
  - a. Instruction Sheet - First sentence to read: "It is Organization policy that an evaluation be prepared for each staff employee and staff agent at least [added] once each year..."
  - b. Form - Section D add to list of Personal Characteristics: "Thinks Clearly."

Mr. Stewart stated that it is planned to introduce the form experimentally in a few restricted areas to determine if the wording of the instructions are clear and to doublecheck editorial technicalities of the form. Members of the Council will be notified of any minor changes made in the form and if any major changes are considered necessary, the form will be resubmitted for Council consideration. It is anticipated that the new Fitness Reporting System will be fully effective well in advance of 30 June 1958.

3. The Council discussed the recommendation made by the Honor Awards Board to raise the grade level for the award of the Certificate of Merit to include persons in grades GS-11 through GS-14. It was agreed that a recommendation should be forwarded to the Director recommending that the Honor Awards Board be directed to consider the awarding of the Certificate of Merit only to persons in grades GS-14 and below. As in previous instructions this would be a matter of policy rather than a matter of regulation. The present policy providing that only the Director of Central Intelligence will consider and approve the granting of a cash award to personnel in grades GS-15 and above was reiterated.

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Subject: Minutes of 47th Career Council Meeting

4. The procedure for selection of candidates for non-CIA civilian awards was next discussed. It was agreed that the Council would consider nominations of candidates for these civilian awards, including the President's Award for Distinguished Civilian Service, early in the fall at the same time that candidates are nominated for the Defense Colleges and Harvard Management Course. Nominations for non-CIA civilian awards will be made to the Director in October of each year. It was also decided that the Council would review at the same time the Agency's Honor Awards program for the preceding year.

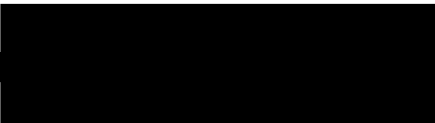
5. The Council discussed Agency participation in the program of the new Harvard Center for International Affairs during the academic year 1958-1959. It was agreed that the Deputy Director (Intelligence) will submit to the Council names of candidates in the order of preference in March or April.

6. The question of restricting the number of Junior Officer Trainees to be recruited in 1958 was discussed. It was the consensus of the Council that rather than establishing a definite maximum, the Agency should consider recruiting 50 JOT's as the general objective. The Deputy Director (Support) assured the Council that there was sufficient flexibility in ceiling controls to accommodate the needs of the JOT program.

7. The mechanics involved in transferring people from one component or Career Service to another and the use of the Special Placement Committee were briefly discussed.

8. The urgency of considering the overall size of the Agency was discussed by the Council.

9. The Council adjourned at 5:00 p.m.



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Executive Secretary  
CIA Career Council

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