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25 July 1947

MEMORANDUM TO: CHIEF, PERSONNEL BRANCH, A&M L

CHIEF, SERVICES BRANCH, A&M

CHIEF, BUDGET AND FINANCE BRANCH, A&M

SUBJECT:

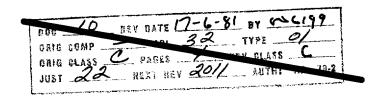
Delegations of Authority

- 1. Attention is invited to the attached Delegations of Authority made by the Director of Central Intelligence, effective 24 July 1947. The signed original of this delegation is on file in my office.
- 2. Restrictions previously placed on the exercise of delegations of administrative authority made to you or your designated assistants will remain in effect unless you are otherwise notified officially in writing subsequent to this date. Matters required by announced policy or other instructions to be referred to this office for action will continue to be so referred.

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Colonel, AGD Executive for Administration and Management

1 Inclosure Delegation of Auth eff 24 Jul 47



By virture of the authority vested in me as Director of Central Intelligence, it is directed:

- A. The power and authority to take the following actions are hereby delegated to the Executive for Administration and Management with the power of successive redelegation where appropriate. He shall review, and authorize or approve in his discretion:
- l. The appointment or termination of civilian employees and consultants for departmental and field services.
- 2. The transfer of civilian employees from one official station to another and the payment or reimbursement of all expenses incident thereto, including travel and the transportation of household goods, personal effects and dependents of such employees.
- 3. The payment of quarters and cost of living allowances to civilian employees stationed abroad.
- See CSC Dept Civ required by 5 U.S.C. 16.
- 1 Temporary duty travel, including travel from and to overseas posts, by civilian employees and consultants, and the payment or reimbursement of expenses incident thereto.
  - 6. Applications for travel advances of vouchered funds not exceeding \$1,000.00.
  - 7. Travel performed by civilian employees on account of an emergency or without prior authority and the payment or reimbursement of expenses incurred incident to such travel.
  - 8. Travel by civilian employees incident to change of their official station.
  - 9. Rends of certifying officers, agent-eachiers, and surety bonds given as security for travel advances.

- 10. Allowances in excess of lowest first-class rate by the transportation facility used where the lowest first-class accommodations are not available, or use of a compartment, or other accommodations, required for purposes of security and payment of expenses thereof.
- Il. "Requisitions for Disbursing Funds" Standard Form 1027 to provide available funds to cover
  expenditures by the CIO in the continental limits of the
  United States and abroad.
- 12. Enter into and sign contracts on behalf of the Gevernment in accordance with existing law and regulations.
- B. The powers and authorities delegated in Paragraph A, Sections 1-4 above may also be exercised by the Chief, Personnel Division or the Assistant Chief, Personnel Division.
- C. The powers and authorities delegated in Paragraph A, Sections 5, 8 and 10 may also be exercised by the Chief, Services Division, the Chief Transportation Section and the Assistant Chief Transportation Section.
- D. The powers and authorities delegated in Paragraph A, Sections 6, 9 and 11 above may also be exercised by the Chief, Pineace Division or the Chief, Piscal Section.
- A. Section 12 shove may also be exercised by the Chief, Services or the Assistant Chief, Services.
- p. The Executive for Administration and Management is hereby authorised as my designee to consider, ascertain, adjust, determine, and settle claims for money only, as provided for in the Federal Tort Claims Act of 1946 /60 Stat. 843, 28 U.S.C. 9217.
- States, the Chief of each Mission or independent Station may authorize and approve temporary duty travel abroad within the theater of civilian employees whose official stations are located within their particular theater. The Chief of a Mission or independent Station is hereby authorized to designate an officer or employee at the particular Mission or independent Station to act and sign for him in the issuance of travel orders, the

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- 3 -

sertification of true copies of various deciments required in semmestion therewith, and certification of travel voushers.

H. The delegations with the above authorities dated 6 September 1946, and 1 March 1947, are hereby rescinded.

I. The effective date of this order is 24
July 1947.

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H, R. HILLEHKOETTER
Rear Admiral, USM
Director of Central Intelligence

ce: Ex. Of. Reg. Central Records (2) Return to - Mr. Houston Stay back

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