5 OCT 1965

MEMORANDUM FOR: Deputy Director for Plans

Deputy Director for Intelligence

Deputy Director for Science and Technology

Deputy Director for Support

SUBJECT

: Control of Overtime

REFERENCE

: Action Memorandum 355, 28 January 1964

- 1. Action Memorandum A-355 establishing overtime targets is hereby rescinded.
- 2. Deputy Directors are urged to continue to find ways of reducing overtime expenditures and to apply Agency overtime policies with consistency and equity. The Office of Computer Services will continue to provide to Deputy Directors the quarterly machine run of all employees in their Directorate receiving overtime.

/s/ L. I. waite

L. K. White Executive Director-Comptroller

cc: Inspector General
General Counsel

25X1 PAS/**B**PAM,

clr(i Oct 65)

25X1

Distribution

1 - Each Addressee and cc addressee

- Executive Registry

1 - DCI Admin Officer

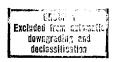
1-- BPAM Subject (PAS)

1 - Office of Finance Readway

1 - PAS Chrono (withheld)

1-24 Win

SEGRET



Extract Could

MEMORANDUM FOR: Deputy Director for Plans

Deputy Director for Intelligence

Deputy Director for Science and Technology

Deputy Director for Support

SUBJECT

Overtime Controls

REFERENCE

Action Memorandum 355, 28 January 1964

- 1. Referenced Action Memoraphum placing a target of 25% reduction in overtime from the 1963 level to Moreby cancelled. No specific targets for offices or directorates will be set at this time, but you are urged to continue all efforts to reduce four overtime expenditures and apply the Agency overtime policies with consistency and equity.
- 2. The quarterly machine run of all employees receiving overtime in your Directorate will continue to be furnished to you, but the quarterly Office of Finance report will be discontinued. However, the Office of Finance and the Office of Budget, Program Analysis and Manpower will continue to maintain current financial and hourly overtime records which can be mada available to you on request.

L. K. White Executive Director-Comptroller

X1	2 2207 252 342427		clr(22 Sep 65)	
- 1	Distribution:	, ; ,	•	

1 - Each Addressee

(Identical memos to Inspector General &

General Counsel)

25X1

1 - Executive Registry 1 - BPAM Subject (PAS)

1 - PAS Chrono

DCI Admin Officer



GROUP 1 Excluded from automatic downgrading and declassification

25