

DD/562-0634

62-966

JAN 1962

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Separation of Personnel Surplus to the Training Career Service

REFERENCES : (a) HR []
(b) Memo from DD/S to DCI dtd 10 April 61; Subject: Surplus Personnel in the Training Career Service
(c) Memo from DD/S to D/Pers dtd 13 Oct 61; Subject: Surplus Personnel in the Training Career Service

1. This memorandum contains a recommendation for your approval. Such recommendation is contained in paragraph 6.

2. Pursuant to the provisions of HR [] the Deputy Director (Support) in a memorandum dated 10 April 1961 (Reference (b)) recommended that the Director approve the separation of approximately fifteen (15) individuals in the Training Career Service. Following approval of this recommendation on 18 April 1961, action was taken in accordance with HR [] to identify the individuals who should be proposed for separation as surplus to the requirements of the Training Career Service. Specifically, the Director of Training appointed Evaluation Panels from members of the Office of Training assigned with responsibility for preparing Relative Retention Lists for various grade levels. These Evaluation Panels submitted their findings to the Director of Training on 19 May 1961. In a memorandum to me dated 13 June 1961 the Director of Training stated that he had reviewed the Relative Retention Lists as submitted by the Evaluation Panels and, with certain changes, was forwarding them to this office for further action pursuant to HR []

3. On 23 June 1961 I designated a Review Committee to review these Relative Retention Lists. The Review Committee met and deliberated and on 13 July 1961 filed with me their report suggesting certain minor changes in the rankings proposed by the Director of Training. On 26 July 1961 the report of the Review Committee was forwarded to the Deputy Director (Support) who, following consultation with the Director of Training, recommended to me in a memorandum dated 13 October 1961 (Reference (c)) the separation of thirteen (13) surplus personnel in the Training Career Service.

4. Subsequent to the receipt by this office of the recommendation from the Deputy Director (Support), the individuals concerned were notified that they had been designated as surplus to the requirements of their Career Service. On 19 October 1961 an exploration of reassignment possibilities within

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the Agency was initiated on their behalf as required by the Regulation. The three individuals in the group now [] were notified by dispatch, and an exploration of reassignment possibilities was undertaken on their behalf in absentia. Of the entire group two individuals have since been reassigned to other positions within the Agency. In the eleven (11) remaining cases, namely, Messrs. [] (GS-9), [] (GS-12), [] (GS-13), [] (GS-13), [] (GS-13), [] (GS-13), [] (GS-13), [] (GS-14), [] (GS-14), [] (GS-15), [] (GS-15), and Mrs. [] (GS-9), no vacancies have been found for which these individuals are considered qualified.

5. In response to my memorandum dated 19 December 1961, and pursuant to the provisions of HR [] "Separation Compensation," the Director of Training on 29 December 1961 recommended that upon termination Messrs. [] be granted the maximum Separation Compensation Allowances. Subsequently, on 15 January 1962, I convened an advisory committee to assist me in determining whether these individuals met the eligibility criteria specified in HR []. It was concluded that the nature and circumstances of the Agency assignments of the above individuals in relationship to their employability elsewhere warranted payment of the maximum Separation Compensation Allowances. In addition, it was considered that [] who had not been recommended for separation compensation by the Director of Training, should also be included among those persons authorized the maximum Separation Compensation Allowance. The Separation Compensation Allowance recommendation for [] subsequently became invalid upon his reassignment to another Agency position.

6. It is my view that the procedures required by HR [] have been complied with in this case. Since it is not possible to retain Messrs. [] in Agency employment through reassignment to other positions, I recommend that you approve the termination of their employment under the provisions of Section 102(c) of the National Security Act of 1947, as amended. I also recommend that you authorize the payment of maximum Separation Compensation Allowances to Messrs. [] in accordance with the provisions of HR [].

Ernest D. Echols

Ernest D. Echols
Director of Personnel

Attachment:
Case File

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CONCUR:

/s/ LEONARD B. HANFORD
General Counsel

14 FEB 1962

General Counsel

Date

Pursuant to HR [] the Director of Personnel has recommended to me the separation of eleven employees identified as surplus to the needs of the Agency. I have reviewed this recommendation and determine that termination of the employment of []

and [] is advisable in the interests of the United States. Under the authority of Section 102(c) of the National Security Act of 1947, as amended, I hereby terminate the employment of the above individuals and authorize the Director of Personnel to establish the effective dates of their separation, in accordance with the provisions of paragraph 27e(8) of HR []. Further, I hereby authorize payment of maximum Separation Compensation Allowances to Messrs. []

[] in accordance with the provisions of HR []

(Signed) JOHN A. MCCONE

26 FEB 1962

Director of Central Intelligence

Date

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