

SECRET

16 April 1951

25X1

STAFF CONFERENCE

Minutes of Meeting held in Director's
Conference Room, Administration Building
Monday, 16 April 1951, at 1100 hours.

Mr. Allen W. Dulles Presiding

Present

25X1 [redacted] Asst. to Deputy Director for Plans
Walter R. Wolf, Deputy Director for Administration
Lyman B. Kirkpatrick, Executive Assistant to DCI
25X1 [redacted] Executive Assistant to DCI
[redacted] advisor for Management
25X1 James M. Andrews, Asst. Dir. for Collection and Dissemination
[redacted] D/Asst. Director for Operations
25X1 H. Marshall Chadwell, Asst. Dir. for Scientific Intelligence
Kingman Douglass, Asst. Director for Current Intelligence
25X1 [redacted] Office of National Estimates
Max F. Millikan, Asst. Director for Research and Reports
James Q. Heber, A/Asst. Director for Intelligence Coordination
25X1 [redacted] Asst. Director for Policy Coordination
Maj. Gen. Willard Wyman, Asst. Director for Special Operations
Col. Matthew Baird, Director of Training

SECRET

16 April 1951

25X1

SECRET

16 April 1951

25X1

1. Mr. Wolf stated that he was transmitting to each Assistant Director a memorandum on the Emergency Plan. He emphasized that the figures given in these memoranda were arbitrary and stated that he would be glad to discuss them with any of the Assistant Directors. It was decided that after the Assistant Directors had had the opportunity to review the Plan, it would be discussed at a later meeting.

2. Colonel Baird reported that the indoctrination course had apparently been received with whole-hearted enthusiasm throughout the agency. He quoted from the comments of one Assistant Director to the effect that it was extremely valuable for old employees as well as new ones. After discussion, it was decided that the indoctrination courses would be continued and would include old employees who desired to attend and could be spared by the Assistant Director. General Wyman suggested that considerations be given by the Training Division to giving a course in rapid reading for the uncleared pool of personnel. Colonel Baird said that this was already under consideration.

3. Mr. Douglass raised a matter of special concern to his office, and stated what action he contemplated taking. There was agreement by both AD/SI and AD/RR that his plan was highly desirable.

4. [redacted] stated that he had given considerable thought to items to discuss in the Assistant Directors' meetings as a result of Mr. Jackson's comments that too few problems of general concern were raised by the Assistant Directors. He stated that one problem of common concern was what procedure should be adopted to prevent O/PC operations from misleading intelligence advisors and estimators. After some discussion, it was recommended that [redacted] discuss his problems with AD/NE, AD/SO, AD/CI and attempt to work out some corrective mechanism.

25X1

SECRET

16 April 1951

25X1