

~~CONFIDENTIAL~~
(CLASSIFICATION)

63-1911

OFFICE OF THE DIRECTOR

Action Memorandum No. 130

Date 8 MAR 1963

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TO : Director of Communications *rec'd*

VIA : Deputy Director (Support)

SUBJECT : Delinquent Fitness Reports

REFERENCE:

1. You are aware of my interest in the quality of fitness reporting in the Agency and can appreciate, I am sure, that timeliness is a critical consideration. You should be concerned, as I am, that there remain outstanding 14 reports, due before the end of 1962, for which you are responsible.

2. Please advise me by 18 March what action you have taken to remove these delinquencies.

W. G. ... S. Carter
Marshall S. Carter
Lieutenant General, USA
Deputy Director

Distribution:

- Original - Addressee
- 1 - DD/S
- 1 - Exec. Dir. /DCI ✓
- 1 - OP/POD
- 1 - ER

OP/POD [redacted] (5 March 1963)

SUSPENSE DATE: 18 March 1963

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GROUP 1
Excluded from automatic
downgrading and
declassification