

3-1400

24 July 1952

MEMORANDUM FOR: Director of Central Intelligence

1. In drawing up these letters of commendation for your signature I have tried to keep them on a more personal basis than the usual formal ones.

2. It is my belief that by mentioning the man's background and the work he has been doing, we will tend to raise his morale. This is most desirable at the present time.

3. Nine may appear to be a rather large number to submit for your signature. However, it seems difficult to eliminate anyone. Besides [redacted] there are only two in the support staff, [redacted] Administrative Officer, and [redacted] in Finance. In the School there are [redacted] who will be leaving soon. [redacted] and two younger and very competent men, [redacted] is one of the most intelligent, younger men I have met. I hope we can keep him with us. He would be a great asset to any administrative office. [redacted] who has very ably handled [redacted] Office, completes the list.

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