

SUMMARY AND RECOMMENDATIONS FOR THE COMMITTEE

SUGGESTION NO. 69-343: dated 9 May 1969

25X1A

[REDACTED]
Security Officer
Support Services/OS

GS-11

A. Summary of Suggestion

1. Background

a. The suggester was assigned to make a security survey of Office of Finance Courier Routes starting 11 October 1968 to determine if:

(1) A replacement was needed for the 1966 Pontiac armored car damaged in an accident,

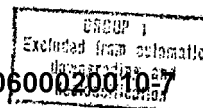
(2) The 1952 recommendation that the Agency have an armored car was still valid, and,

(3) Any existing procedural vulnerabilities existed. (The last security survey of Finance Courier Routes was made in July 1962 when the Office of Finance was in Headquarters Building).

b. On 8 November 1968, the Director of Security sent an information report to the Deputy Director for Support concerning action taken and recommended. By memorandum of 22 November 1968, the Deputy Director for Support replied that:

He believed that Office of Finance and Office of Security did not go far enough in protecting Agency currency transfers; and, he would therefore like to see a system for the accompaniment by armed Security Officers of the shipment from point to point. Finally, the DDS instructed the Director of Security to take the necessary action to effect a proper control of money transfers.

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COMPARATIVE SAVINGS DATASuggestion No. 69-343FORMER SYSTEMEst.
Annual
CostsA. Office of Security (for Funds Escort)Man Hours (Monthly)

25X1A 55 - Key Building to Headquarters
 45 - ██████ to Key and return
 100 - Total - @ GS-11/5 (\$5.56/hr)*
 or \$556 salary cost monthly \$ 6,672

B. Vehicle Costs

<u>Building</u>	<u>Trips Monthly</u>	<u>Cost Per Trip</u>	<u>Monthly Cost</u>	
Headquarters	20	\$1.70	\$ 34.00	
TSD	20	1.00	20.00	
NPIC	1	2.00	2.00	
25X1A 1000 Glebe	4	1.00	4.00	
██████ to Key and Return (Security Escort)	20	2.90	58.00	
TOTALS	<u>65</u>		<u>\$118.00</u>	1,416

C. Office of Finance

Man Hours for Delivery of Funds - 111 hours monthly or 1,332 annually (GS-09 average) @ \$4.07 hourly* 5,420

Estimated Combined Total: OS escort and OF Courier Cost and Vehicle Expenses \$13,508

*December 1968 rates

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Est.
Annual
Costs

ADOPTED SYSTEM (effective 17 December 1968)

OS escort service: 15 hours monthly or 180 hours annually @\$5.56 (GS-11/5)

\$1,000

Vehicle Costs:

OF Courier Trips: one ea. monthly to Rosslyn, South, NPIC, 1000 Glebe, and [redacted] - total \$10 monthly

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120

Security Escort: 5 trips monthly from OS at [redacted] to Headquarters and return at \$1.20 ea. or \$6 monthly

72

OF Courier Trips: 15 monthly hours or 180 hours annually @ \$4.07 hourly

733

Estimated Combined Total: OS Escort and OF Courier Cost and Vehicle Expenses
ADOPTED SYSTEM

\$1,925

RECAPITULATION:

<u>Former:</u>	Annual Man Hour and Vehicle Costs	\$13,508
<u>Adopted:</u>	Annual Man Hour and Vehicle Costs	<u>1,925</u>
	Estimated Reduced Costs Annually	<u>\$11,583</u>

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8 June 1970

MEMORANDUM FOR THE RECORD

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SUBJECT: Suggestion No. 69-343 - [REDACTED]

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1. Gave the original of the attached "Summary and Recommendations for the Committee" to Mr. Lester Bush, Director of Finance to read. I said we'd like to have the case on this week's Committee Agenda and would appreciate his comments or concurrence. I also mentioned that [REDACTED] Chief, Physical Security Division, Office of Security told me of their meeting on 15 May 1970 to discuss the suggester's role in the improvement.

2. After reading the summary, Mr. Bush said:

a. The savings in man-hours for Finance personnel are not really actual savings. Their couriers have other duties for use of the vehicle and they are not really saving people as such. (I offered to eliminate the Finance portion of man-hour savings from the total calculation for award purposes. However, Mr. Bush said this would not be necessary because it would really not make that much difference in relationship to the overall total.)

b. He had some doubt in his mind as to the degree of credit due the suggester for the improvement. However, he thought it should be judged in favor of the suggester -- and really, that this should be our approach in all potential award cases. (I asked if any Finance Careerists, in his opinion, deserved credit for any portion of this case; he said, no.)

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c. [REDACTED] was the catalyst that came along at the right time and he should be given the benefit of any doubt.

d. Movement of the funds to Headquarters has been in his thoughts, as Director of Finance, for some time. There are many more desirable ideas that Finance would like to see implemented that could benefit the Agency. For example, he could make a study to prove that it would be more advantageous and save the Agency money

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- 2 -

to have Finance back in Headquarters. In this way, they could better support the Clandestine Service, their most active customer, more effectively. In this case, [REDACTED] came along at the right time and deserves the credit.

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[REDACTED]

Executive Secretary
Suggestion Awards Committee

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SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED	CONFIDENTIAL		
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Director of Finance (Personal) Room 1212, Key Building	5/19	BB
2			
3	Executive Secretary, SAC Room 412, Magazine Bldg.		
4			
5			
6			
	ACTION	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
Remarks: <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p>Les-</p> <p>For your concurrence--per our discussion of Thursday. Thanks very much</p> <p style="text-align: center;">25X1A</p> <div style="background-color: black; width: 100px; height: 40px; margin: 0 auto;"></div> </div> <div style="width: 35%; text-align: right; font-size: small;"> <p style="transform: rotate(90deg);">A 02 LN J 0</p> <p style="transform: rotate(90deg);">A 02 LN J 0</p> <p style="transform: rotate(90deg);">A 02 LN J 0</p> </div> </div>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
			15 May 70
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1-67

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:	EXTENSION	NO.
Chief, Physical Security Division Room 2C-03, [REDACTED]	6821	
		DATE
		21 APR 1970

TO: (Officer designation, room number, and building)	DATE	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
25X1A	RECEIVED	FORWARDED	

1.	ES/SAC				<p>We would like to brief Mr Bush of OF so that he understand the spirit + intent of this memo - which are only to see recognition + reward to [REDACTED] for his idea.</p> <p>25X1A [REDACTED]</p> <p>OS line of duty requirements and action were complete with the memo dated 8 Nov 68 to DDS.</p> <p>Jim</p> <p>28 Apr 70</p> <p>Discussed w/ Mr Bush. He said fine for a mtg. Asked [REDACTED] to call Mr. Bush's office for an appt.</p> <p>[Signature]</p>
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FORM 62

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21 APR 1970

MEMORANDUM FOR: Executive Secretary, Suggestion
Awards Committee

SUBJECT : Suggestion No. 69-343

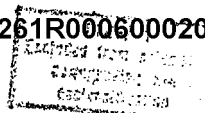
1. Reference is made to the attached memorandum dated 1 August 1969 from the Office of Finance. That memorandum makes two points which the information set forth below will refute. The two points made by the Office of Finance are: (a) "The decision to create decentralized disbursing facilities and to move the principal funds custodian to Headquarters . . . were made by the Director of Finance based upon recommendations of staff officers within the Office of Finance;" and (b) "We believe that personnel (OS) involved in those consultations were performing official duties; in the circumstances we believe it inappropriate for a monetary award to be made to the suggestor."

2. In the second point made by the Office of Finance above, they confirm and admit, in their own words, that the suggestor of the above changes was an Office of Security representative.

25X1A 3. This is confirmed by the facts in the case, which are that
[redacted] and [redacted], in early December 1968, 25X1A
met with [redacted] of the Office of Finance in the Physical 25X1A
Security Division offices, having invited [redacted] to come over to 25X1A
hear these suggestions and ideas and new concepts which [redacted] 25X1A
had come up with which would drastically reduce OF costs and reduce
most substantially the risks of considerable magnitude in the trans- 25X1A
portation of very large amounts of funds. At that meeting [redacted] 25X1A
brought up these concepts with [redacted], who subsequently took them 25X1A
and described them to the Director of Finance.

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4. It is quite immaterial in this case what coordinating offices or change of command approve a new idea or new concept on which an award is being based. The issue is who made the suggestion which is worthy of an award. The facts are clear cut in this case. [redacted] did so. [redacted] and Mr. [redacted] were witnesses to this fact.

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5. Secondly, the concept was clearly over and above line of duty requirements. The line of duty requirements from the Deputy Director for Support were that the Office of Security arrange armed security escorts for the funds being moved by the Office of Finance. The innovation and suggestion which [redacted] came up with were totally separate and apart from that requirement. The line of duty requirements would have been readily satisfied simply by a schedule of armed OS escorts for the funds, and nothing else.

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6. Attached are copies of memoranda which document the above statements. In summary, the suggestion and innovation which has resulted in substantial savings already to date in manpower and in reduced risk to the Agency was an idea originated by [redacted]. It merits an incentive award as described in the attached Employee Suggestion Number 69-343. Equity should be done this OS employee by recognition of this suggestion award. We shall be glad to have [redacted] and [redacted] appear before the Suggestion Awards Board to review the exact circumstances and sequences of events in detail with the Board to confirm exactly what happened.

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7. The point in this matter is clearly this: It is immaterial who approved the suggestion; the question is, who made the suggestion and was it line of duty. [redacted] originated the suggestion and it was clearly not line of duty.

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[redacted]
Chief, Physical Security Division

Atts