

AUG 07 1968

MEMORANDUM FOR: Director of Personnel

25X1A

ATTENTION :

:

SUBJECT

: Administrative Authorities

REFERENCE

: Memo dtd 1 May 68 to D/Pers fr ADD/S, re same subj  
(DD/S 68-2230)

FILE

0628

1. The committee which considered and recommended the adoption of certain administrative authorities proposed the adoption of:

a. the authority to pay travel and transportation expenses of retirees to the place of post-retirement residence, and

b. the adoption of the Foreign Service home leave provision authorizing home leave as early as 18 months or as late as 36 months after arrival at an overseas post.

The above proposals required approval by the Executive Director-Comptroller under his delegation from the Director. The Executive Director-Comptroller approved proposal (a) (ref DD/S 68-2015, 30 April 1968).

2. The administrative authorities committee did not deal with nor recommend on the subject of travel and transportation of survivors following death of an employee. However, upon recommendation by the Deputy Director for Support, the Executive Director-Comptroller approved the adoption of this authority (DD/S 68-2482, 21 May 1968). As far as procedures and regulations are concerned, this authority is being treated like and along with the recommendations of the committee.

3. In addition to the two recommendations of the committee listed above which required the approval of the Executive Director-Comptroller, the committee made nine other recommendations which it felt did not require special authority and could be adopted in our regulations. These proposals are described in DD/S 68-2265, 26 June 1968.

25X1A

4. With regard to your question about advice given to the Office of Finance on the preparation of appropriate regulations, there is attached DD/S 68-3195, 24 June 1968, which transmits to the Director of Finance a note from [redacted] expressing Colonel White's views regarding the timing of the travel and transportation authorities and the extension of these authorities to certain employees who are not participants in the CIA Retirement

SECRET

System. Also attached is a copy of DD/S 68-2844, 26 June 1968. This memorandum gives more detailed guidance on the preparation of appropriate regulations.

5. We have given no guidance regarding the proposed home leave provision (committee proposal (b) ) because this proposal has not yet been approved by the Executive Director-Comptroller. He now has the matter under consideration. This proposal is described in DD/S 68-2594, 26 June 1968, copy attached.

6. The nine proposals made by the committee which apparently do not need special approval are described in DD/S 68-2265, 26 June 1968, copy attached. These proposals have not been the subject of guidance because they have not yet received full coordination by the Deputies and Heads of Independent Offices. They are now under consideration by the DD/P.

7. We will let you know when action has been taken on the home leave proposal and the nine separate proposals made by the committee. With the four attachments described above, I believe you now have copies of all the papers on the subject of administrative authorities. I believe you have copies of the committee report and DD/S 68-2015, 30 April 1968 (Travel and Transportation After Retirement), and DD/S 68-2482, 21 May 1968 (Travel and Transportation of Survivors After Death of An Employee). If this is not the case, please let me know.

/s/

[Redacted]

25X1A

[Redacted]

Executive Officer to the  
Deputy Director for Support

25X1A

4 Atts:

- Att 1: Memo dtd 24 June 68 to D/F fr EO-DD/S, same subject (DD/S 68-3195)
- Att 2: Memo dtd 26 June 68 to D/F fr DD/S, subj: Administrative Authorities--Travel and Transportation Expenses (DD/S 68-2844)
- Att 3: Memo dtd 26 June 68 to ExDir-Comp fr DD/S, subj: Administrative Authorities--Home Leave Eligibility (DD/S 68-2594)
- Att 4: Memo dtd 26 June 68 to GC, LC, DD/I, DD/P, DD/S&T, fr DD/S, same subject (DD/S 68-2265)

EO-DD/S:VRT:es (7 Aug 68)

Distribution:

Orig & 1 - Adse w/cys of 4 Atts

1 - DD/S Subject  
1 - DD/S Chrono

SECRET