

6 January 1978

MEMORANDUM FOR THE RECORD

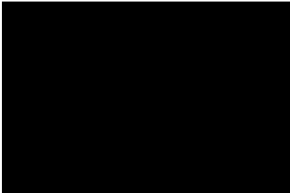
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FROM : 
ADMAG Recorder

SUBJECT: Minutes of ad-hoc ADMAG Meeting - 30 November

1. The following ADMAG members attended the meeting:

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	, Chairman	MG
		Medical Services
		Data Processing
		Finance
		Personnel
		Security

2. The purpose of the meeting was to review the final version of our response to the 1976 Agency-wide Employee Survey. No additional changes were recommended.


3. The next meeting is scheduled for 13 January at 4:00 p.m. in the OMS Conference Room to introduce new members and elect new officers.

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SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

OFFICIAL ROUTING SLIP

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TO	NAME AND ADDRESS	DATE	INITIALS
1	 ADMAG Rep/OP		
2			
3			
4			
5			
6			

<input type="checkbox"/>	ACTION	<input type="checkbox"/>	DIRECT REPLY	<input type="checkbox"/>	PREPARE REPLY
<input type="checkbox"/>	APPROVAL	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>	RECOMMENDATION
<input type="checkbox"/>	COMMENT	<input type="checkbox"/>	FILE	<input type="checkbox"/>	RETURN
<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	SIGNATURE


Remarks:

Ginny:

Per our conversation of the other day would you please ask your fellow members of ADMAG what they think of the idea of a bulletin board for DDA similar to the one that EEO or NFAC has. OPAG came up with the idea at its 16 November meeting and thought such a board could be used to place information by each of the DDA offices.

One thought - that bulletin board by the Credit Union on which VIP prices, Director's Notes, etc. are posted - is this a DDA bulletin board? If so, would it be possible to get a pamphlet rack put up beneath it. (OVER)

FOLD HERE TO RETURN TO SENDER

	ADDRESS AND PHONE NO.	DATE
	Chairman, OPAG	12-13-77
<input type="checkbox"/>	UNCLASSIFIED	<input type="checkbox"/>
<input type="checkbox"/>	CONFIDENTIAL	<input type="checkbox"/>
<input type="checkbox"/>	SECRET	

FORM NO. 1-67 237

Use previous editions

*USGPO: 1976 - 202-953 (40)

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OPAG thought Medics or Security might have some pamphlets they'd want to distribute to all employees.