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25 October 1967

MEMORANDUM FOR THE RECORD

SUBJECT: Administrative Authorities - Legislative

REFERENCE: Memo dtd 10 Oct 67 to DD/S from Ex/Dir-Compt.,
same subject
Memo dtd 17 Oct 67 to D/Pers., D/Finance, D/Logistics
from DD/S, same subject

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1. Last week I met with [REDACTED] in the Office of the Deputy Director for Support, to review procedures for keeping the DD/S informed of pending or new legislation affecting recommendations to be made by the DD/S to the Executive Director-Comptroller concerning administrative authority. The procedures to be followed will substantially parallel what OLC has done in the past and are spelled out here for the record.

2. Bills. OLC will review bills introduced in the Congress as reported in the CONGRESSIONAL RECORD. Bills which appear to have a bearing on travel expenses, allowances and other fringe benefits for Federal employees will be ordered to be sent to the responsible DD/S component(s). A copy of the bill with a notation as to the DD/S component to which it is also being sent will be sent to the Office of the DD/S [REDACTED]

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Updated versions of such bills as well as related published committee reports and hearings will be distributed in a like manner.

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3. Distribution. CRS/ADD/AB will continue to be responsible for the distribution and marking of bills, committee reports, and hearings under paragraph 2 above. OLC will keep a separate record on bills so distributed.

4. OLC Review. The above procedure is designed as the primary method for informing the DD/S and DD/S components of pending or new legislation having a bearing on administrative authorities as discussed

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in references. In addition, however, each bill sent to DD/S will be reviewed within OLC for the purpose of identifying items of significant interest and bringing them to the attention of the Office of the DD/S and/or DD/S components. This will result in a considerable amount of interplay, as exists at present, between OLC and the Office of the DD/S and DD/S components. However, over and above this interaction, OLC will periodically review with the Office of the DD/S, preferably at least once a month, active legislation which falls within the scope of the references.

5. CONGRESSIONAL RECORD. OLC will continue to send excerpts from the CONGRESSIONAL RECORD bearing on legislative items of interest to DD/S components. Normally, such excerpts are of primary interest to the DD/S component involved and, consequently, will not be sent to the Office of the DD/S unless there is a specific request to do so or the item is of significant and known interest.

6. Public Laws. Public Laws concerning authorities within the scope of referent memoranda will continue to be sent to the affected DD/S component as they are published and OLC will also send the DD/S a copy of these Public Laws. Further, the periodical review with the Office of the DD/S, paragraph 4 above, will also include a review of these Public Laws.

7. Other Programs. The above procedure is responsive to the requirement imposed upon OLC under the references. Apart from this program OLC will continue to screen legislation for possible overall Agency interest and when interest is apparent, order the distribution of the material to proper components within the Agency for information and/or substantive review. There appears to be no feasible basis for separate programming of a review for this purpose from a review for "administrative authorities" purposes within the DD/S area. However, this should in no way adversely affect either the timeliness, or effectiveness of the "administrative authorities" review program as outlined herein.

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[Redacted]
Office of Legislative Counsel

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Distribution:

Orig. - Subj
1 - DD/S
1 - OGC
1 - D/CRS
1 - Chrono

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