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*Dispatch Procedures*

10 May 1955

MEMORANDUM TO: All Area Top Secret Control Officers

SUBJECT : Authorized Points of Receipt and Dispatch  
of Top Secret Material in CIA

1. The attached list indicates the authorized points for receipt and dispatch of Top Secret material within CIA. The transmission of Top Secret material between Areas within CIA; outside of CIA; and receipt of such material in CIA from other agencies, shall be accomplished only through these control points.

2. The list will be issued each month. Any change in personnel or address should be reported to Central Top Secret Control, Ext. 4583, [REDACTED], by the 27th. day of each month. Negative reports are not required.

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[REDACTED]

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CIA Top Secret Control Officer

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