

No. 24994

March 4, 1958

Hycron Manufacturing Company
Pasadena, California

Re: Contract OS-100

Gentlemen:

25X1A

Travel voucher for the period 15-20 November 1957 has been audited and approved in the amount of \$186.85. This amount has been applied against a Washington, D. C. advance of \$200.00 resulting in a balance to be refunded of \$13.15. Details of the voucher computation follows:

Transportation costs claimed:

Trouton, New Jersey - Washington, D. C.	\$ 6.96
Washington, D. C. - Los Angeles, California	107.80
Total	<u>\$114.76</u>
Transportation Costs Allowable	<u>\$114.76</u>
Difference	<u>- 0 -</u>

Per Diem Claimed	- 0 -
Per Diem Allowable	50.94
Difference	<u>\$ 50.94</u>

Miscellaneous Expense Claimed	21.15
Miscellaneous Expense Allowable	<u>21.15</u>
Difference	<u>- 0 -</u>

SUMMARY:

Advance:		200.00
Credits:		
Transportation	\$114.76	
Per Diem	50.94	
Miscellaneous expense	<u>21.15</u>	\$186.85
Amount to be refunded		<u>\$ 13.15</u>

25X1A

It is requested that Mr. [redacted] remit the amount of \$13.15 to clear his advance account. Remittance should be in the form of a personal check or money order made payable to [redacted].

25X1A

Very truly yours,

Distribution:

- 0 & 1 - Addressee
- 25X1A 3 - Pers. file
- 4 - [redacted] (OS-100)
- 5 - Finance Reading File
- 25X1A 6 - [redacted]

Doug

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